

NATIONAL INSTITUTE OF TECHNOLOGY, JAMSHEDPUR

APPLICATION FOR SANCTION OF TRAVEL GRANT FOR ATTENDING ACADEMIC CONFERENCES / VISITING CENTERS FOR RESEARCH OUTSIDE INDIA

(For the NIT JSR faculty members only) (To be submitted 90 days in advance)

To: The Deans Committee
NIT, Jamshedpur

Dated: _____

1. Name: _____ Personal No.: _____ Department: _____

Email address of Applicant _____ Phone No.: _____

Designation: _____ House No.: _____

2. Purpose: (Tick appropriate box below)

Invited Speaker Keynote lecture Presenting Paper Chairing Session

Attending conference Attending workshop Visiting Laboratory (Under International Collaboration) Presenting poster

3. Title of the talk/poster: _____

4. Name of the conference/workshop/Laboratory: _____

5. Venue: _____, Date: _____

Organized by: _____

6. Whether paper accepted:

Yes No

7. Financial Involvement :

- a) One way air fare : Rs.
- b) Rail/Bus Fare : Rs.
- c) Daily allowance : Rs.
- d) Registration fee : Rs.
- e) Total : Rs.

8. Have you availed the travel grant in last **three** years? No Yes

If yes, give details: _____

9. Enclosures: (Please tick)

- (a) Letter of invitation / Acceptance of the paper,
- (b) Three copies of the full paper,
- (c) Details of the conference,
- (d) Approval for other financial assistance, if any

Signature of Applicant

Recommended / Not recommended

Signature of Head of the Department

FOR OFFICE USE ONLY

Approved / Not Approved

Dean, Academic

Dean, F.W.

Dean, R. & C.

Recommended / Not Recommended

DIRECTOR

Registrar