

NATIONAL INSTITUTE OF TECHNOLOGY, JAMSHEDPUR  
(An Institute of National Importance under MHRD, Govt. of India)

Advt. no. : NIT/SW/SAS/12/2015

Date: 04-03-2015

**INVITATIONS OF BID FOR OJASS 2015**

To,

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NIT Jamshedpur is organising Ojass '15 The Annual Techno-management Festival 3-5<sup>th</sup> April 2015. The organisations dealing in activities related with **Photography and Video Recording** requested to submit the Quotations to "**Ojass Office (Room No-321 ,Block-3), NIT Jamshedpur** as per the requirements and guidelines stated below.

The various details for **Photography and Video Recording** ,other Terms & Conditions are attached below. Organisation dealing with Individual work can also apply. Quotations will be accepted by 03.00 PM on 16/03/2015 in the "**Ojass Office (Room No-321 ,Block-3), NIT Jamshedpur**

S. No	Items	Specification	Quantity
1.	Photography (still photography camera on hire basis) and 100 selected photos to be printed in size 5*7	Photos to be taken by DSLR camera.	01 (To cover all the events of Ojass'15 during April 3 <sup>rd</sup> ,4 <sup>th</sup> & 5 <sup>th</sup> )
2.	Video Coverage (on hire basis)	Resolution : 1080p*1920p Aspect ratio: 16:9	01 (To cover all the events of Ojass'15)

**Terms and Conditions:**

1. Sealed Quotations are invited on behalf of the National Institute of Technology Jamshedpur – 831014 (Jharkhand) for Supply of required items which is given in table at National Institute of Technology, Jamshedpur.
2. The offer shall contain papers regarding registration of the firm, Catalogues, illustrated pamphlets, detailed specifications, particulars with regard to the license and TIN no. of the firm.
3. **The Bidders should offer their price for the above mentioned items, along with terms & conditions, if any, on printed letter head of the Bidder's firm indicating thereon Sales Tax Registration, FAX, Email, Telephone numbers, etc.**
4. All pages of the bid documents should be signed with seal by the firm.
5. The above offer should be in sealed envelope and duly super-scribed. "Quotation for **decoration Banner, Flex, and Standee** at NIT Jamshedpur" along with advertisement Notice No. in bold letters on the top of the envelope and same should be addressed to **Ojass Office (Room No-321, Block-3), NIT Jamshedpur, Phone-+919431984226.**
6. Submission of a Quotation implies that the firm has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply and installation.
7. The offer may be sent by registered post/speed post/courier service/by hand so as to reach the concerned authority in time specified.

8. Quotation received after the deadline of receipt indicated in Quotation Notice, shall not be taken in to consideration.
9. The last date of submission of Quotation is **16.03.2015 till 03:00 P.M.** The bid will be opened on **16.03.2015 at 04.00 P.M.** in the office of old Tap office.
10. The firm has to supply the items in DVD's (separate DVD for each event, both edited and unedited) latest by 07.04.2015 after the release of the purchase order.
11. Payment: The bill along with all supporting documents should be submitted to the undersigned immediately after the delivery of the items and **payment will be made within 15days** after submission of bills by a crossed account payee cheque or by e-payment.
12. Core Committee reserves the right to shortlist/reject any or all tenders except the whole or any part of the tender without assigning any reason
13. Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within the court of Saraikela-Kharsawan, Jharkhand.

### **Undertaking**

I/We undertake that //We have carefully studied all the terms and conditions and understand the parameters of the proposed work of the Ojass'15 NIT Jamshedpur and shall abide by them.

I/We further undertake that the information given in this quotation are true and correct in all respect and I/we hold the responsibility for the same.

(Signature with stamp)

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Place \_\_\_\_\_