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## NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR

Jamshedpur – 831014, Jharkhand (State), India

(An Institution of National Importance under MHRD, Government of India)

Ref. No. NITJSR/REG/CD/2015/ 1508

Date – 24/09/2015

An “e-Governance and Good Governance Committee” is constituted in supersession of earlier order (O.O.No. NITJSR/REG/CD/2015/1389 dated 24/08/2015) in this regard with immediate effect. The functions of the Committee are given below:

### Functions:

- (i) To develop the e-governance system / good governance system
- (ii) To develop and maintain the document management systems
- (iii) To archive all institute records / reports / files / documents (administrative / personal and professional)
- (iv) To monitor and implementation of MIS/ERP System

### The Committee consists of:

- |  |     |          |
|--|-----|----------|
| 1. Dean (Academic & e-Governance)          | ... | Chairman |
| 2. Dean (Administration & Faculty Welfare) | ... | Member   |
| 3. HOD (Computer Science and Engineering)  | ... | Member   |
| 4. HOD (Computer Applications)             | ... | Member   |
| 5. Associate Deans (P&D: Digital Campus)   | ... | Member   |
| 6. Registrar(I/c)                          | ... | Convener |

Tenure of members: Two Years.

  
Registrar (I/c)

### Copy to:

1. Office of the Director for kin information
2. All Deans
3. All HODs/HOCs/HOSs
4. Finance Officer
5. Dy. Registrar (Estt.)
6. Asstt. Registrar (Estt.)
7. All Wardens & Assistant Wardens through Chief Warden
8. PI(Website)
9. Persons concerned  
for information and needful.