

## DRAFT FOR NEWS PAPER ADVERTISEMENT

NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR (An Institution of National Importance under MHRD, Govt. of India)	
Tender Notice No.: NITJSR/P&D/044	Dt:19./3./2018
<b>EMANELMENT OF CIVIL &amp; ELECTRICAL CONTRACTORS</b>	
The Institute intends to empanel qualified, experienced and financially sound contractors for all kinds of civil works (including horticulture) and Electrical Supply & Maintenance Works, as per GFR and Institutes norms, for a period of five years from the date of empanelment, which may be extended on satisfactory performance.	
The application form along with other details can be obtained from the office of the Dean (P&D) NIT, Jamshedpur on making a payment of Rs. 1000.00 (non refundable) in cash in the Account Section of the Institute OR can also be downloaded free of cost from the Institute <b>website</b> and must be sent along with DD of Rs. 1000/-(non refundable) drawn on any Scheduled/Nationalised bank in favour of Director, NIT Jamshedpur payable at Jamshedpur. <b>Last date &amp; time for Submission of Completed Application Form 24.4.2018 up to 5.30 P.M.</b> For further details visit Institute Website:	
<a href="http://www.nitjsr.ac.in">www.nitjsr.ac.in</a>	Registrar

National Institute of Technology, Jamshedpur

**Tender Notice No.: NITJSR/P&D/044**

**Dt:19/03/2018**

Empanelment Notice

The Institute intends to empanel qualified, experienced and financially sound contractors for all kinds of civil works (including horticulture) and Electrical Supply & Maintenance Works, as per GFR and Institutes norms, for a period of five years from the date of empanelment, which may be extended on satisfactory performance. The application form along with other details can be obtained from the office of the Dean (P&D) NIT, Jamshedpur on making a payment of Rs. 1000.00 (non refundable) in cash in the Account Section of the Institute OR can also be downloaded free of cost from the Institute **website** and must be sent along with DD of Rs. 1000/-(non refundable) drawn on any Scheduled/Nationalised bank in favour of **Director, NIT Jamshedpur** payable at Jamshedpur.

**Last date & time for Submission of Completed Application Form – 24.4.2018. up to 5.30 P.M.**

For further details visit Institute Website: [www.nitjsr.ac.in](http://www.nitjsr.ac.in)

Registrar

National Institute of Technology, Jamshedpur

**Tender Notice No.: NITJSR/P&D/044**

**Dt:19/03/2018**

**Empanelment Notice**

**Empanelment of Contractors for Civil Works (Including Horticulture) and Electrical Works**

The Institute intends to empanel qualified, experienced and financially sound contractors for all kinds of **civil works (including horticulture) and Electrical Supply and Maintenance works as per GFR, and Institutes norms** for a period of Five years from the date of empanelment, which may be extended on satisfactory performance. The application form along with other details can be obtained from the **office of the Dean (P&D) NIT, Jamshedpur on making payment of Rs. 1000.00 (Rupees One Thousand Only)** (non refundable) in cash in the Account Section of the Institute. Forms can also be downloaded free of cost from the Institute **website: [www.nitjsr.ac.in](http://www.nitjsr.ac.in)** and must be sent along with DD/Bankers cheque of Rs. 1000/- (non refundable) only drawn on any Scheduled/Nationalised bank in favour of **Director, NIT Jamshedpur** payable at Jamshedpur.

Applicants are required to submit their application form separately for Civil work (including horticulture) and Electrical work with full details and necessary enclosures along with an **application money** of Rs. 10,000/- (Rupees Ten Thousand) only submitted by way of DD/Bankers cheque drawn on any Scheduled/Nationalised bank in favour of **Director, NIT Jamshedpur** payable at Jamshedpur.

Registered Contractor will have to deposit total **Permanent security money** of Rs. 50000.00 (Rupees Fifty Thousand) with the Institute in the form of **FDR/TDR** in favour of **Director NIT JSR**. The above **application money** (Rs.10, 000/-) shall be adjusted in the value of **Permanent Security money** (Rs.50, 000) to be submitted by the successful bidder while receiving the LOI/Work order for empanelment. The application money shall be refunded to the un-successful bidders without any interest.

**Brief Particulars of Works:**

1. All kinds of Civil Works (original and Maintenance Works) including repairs, refurbishment relating to building, roads, anti-termite treatment and water proofing, Steel Fabrication, Wood Work, flooring work, Aluminium Works, Development/ maintenance of lawns & garden and supply of skilled or unskilled workers etc.
2. All kinds of Electrical Supply, Installation and Maintenance Works including repairs, refurbishment relating to Electrical Wiring, Sub-Station Maintenance Jobs, Electrical Equipment repair such as motor/fan rewinding, elevators, lifts A.C. & water cooler /water purifier maintenance, overhead and underground distribution networks, illumination works, fire fighting works and supply of skilled or unskilled workers etc.

**Important Dates:**

- (i) **Commencement of Sale of Application Forms: – 02.04.2018**
- (ii) **Last date with time for Submission of Application Form: – 24.4.2018 up to 5:30 P.M.**
- (iii) **Date, Time & Venue of Opening of the Submitted Application Forms:-- 25.4.2018 at 12:00 P.M. in the office of the Dean (P&D) NIT, Jamshedpur.**

Note:

1. Contractors registered with any State /Central Govt. Departments/ Public Sector Undertaking of Central Govt. and Institutions like IITs, NITs etc. only need to apply.
2. The Contractors already registered with the Institute also required to apply afresh.
3. Institute reserves the right to reject any or all the application forms without assigning any reason.

For further details visit Institute Website: [www.nitjsr.ac.in](http://www.nitjsr.ac.in)

**Registrar**

## National Institute of Technology, Jamshedpur

Application Form for Empanelment of Contractors for all kinds of Civil Works (including horticulture)

1. (a) Name of the Applicant: .....  
(Individual/partnership/firm)

(b) Permanent Address: .....  
.....

Correspondence Address: .....  
.....

(c) Telephone/Mobile No.: Office: .....

(d) Fax: .....

(e) E-mail: .....

Self attested  
Photograph

2. Highest Educational Qualification:

3. Whether Enrolled as a member of Professional Bodies like BAI, ICI, IE (I), CIDC etc, if so, give details as below:

Sl. No.	Name	Address	Membership Category	Membership No.	Date of Enrolment

4. Details Regarding Partnership/Firm:

Category	Person holding power of Attorney/Name of partners		Respective shares of the partners
	Name	Address	

5. Name of the Banker with full address: .....  
.....

6. Particulars of immovable properties:

Sl. No.	Name	Location	Address	Present Value

(Signature of applicant)

7. Particulars of works **executed** (completed) in “CPWD/MES/any State /Central Govt. Department/ Central Govt. Public Sector Undertaking and Institutions like IIT’s, NIT’s etc.” during the **last three financial years**:

Sl. No.	Name of work	Amount	Years of Execution	Authority with Address	Remarks

8. Particulars of works in progress with CPWD/MES/any State /Central Govt. Department/ Central Govt. Public Sector Undertaking and Institutions like IIT’s, NIT’s etc” during the **last three financial years**:

Sl. No.	Name of work	Amount	Years of Execution	Authority with Address	Remarks

9. Details of Organizational strength

(i) Technical Manpower: -

Sl. No.	Designation	Qualification	Nos.	Date of Appointment

(ii) Details of Equipment & Machinery owned including IT facilities:-

Sl. No.	Name	Value	Year of purchase

10. Details of registration with other Organizations:

Sl. No.	Organization with Address	Category	Date of Registration & Validity Period

11. Nos. of years, the application has been in the business of Civil Works and Maintenance contractor under the present business name.

12. GST Number:

13. PAN No

**(Signature of Applicant)**

## Performance Detail of Applicants

1. Name of the Contractor :
2. Address of the Contractor :
  
3. Registration No. & category with tendering:  
(Also mention financial limit of Category Status)
  
4. Details of job Executed
  - a. Accepted Tender Amount:
  - b. Date of Commencement:
  - c. Contract period/schedule date of:  
Completion of work
  - d. Final Contract Amount:
5. a. Was the work completed in time?:  
If not, how many extensions were granted?
  - b. Actual Date of Completion:
  - c. Whether any L.D. (Liquidated Damage):  
was Imposed?
6. Did the Contractor suggested Alternatives:  
or variations either to get out of this contract  
obligations or to cause extra expenditure to  
the department.
7. Whether work was carried out as per:  
tender specifications.
8. Were there any dispute which had to be:  
settled through arbitration or court case?

**(Signature of Applicant)**

### Enclosures to be Attached

Sl No.	Enclosure No.	Application S. No.	Item	Whether Enclosed or Not	
				Yes	No
1.			Self-Attested Certificate for Academic Qualification of applicant		
2.			Self-Attested Certificate in respect of membership of professional bodies.		
3.			Self-Attested copy of Power of Attorney		
4.			Self-Attested copy of Partnership Deed		
5.			Certificate regarding financial capabilities of the applicant issued by the bank viz evidence of Maintaining a minimum balance of Rs. 1,00,000/- (Rs One Lakh Only) during the last six consecutive months.		
6.			Particulars of Immovable Properties.		
7.			Certified Particulars of executed works completed during the last three financial years.		
8.			Certified Particulars of works in Progress, during the last three financial years.		
9.			Details of Organizational strength- Technical Manpower/Equipment and Machinery.		
10.			Whether he/she is enlisted in CPWD/MES/any State /Central Govt. Department/ Central Govt. Public Sector Undertaking and Institutions like IIT's, NIT's Detail enclosed		
11.			GSTN Certificate		
12.			Income Tax return Certificate of last three years.		
13.			Character Certificate by Senior SP/SP/ District Magistrate/DC issued not before six months or up to valid date.		
14.			Residence Certificate issued		

			by Tehsildar/ S.D.M./ D.M. (with duration)		
15.			Valid solvency Certificate of <b>not less than Rs. 10,00,000.00 (Rupees Ten Lacs only)</b> from <b>Govt. approved valuer.</b>		
16.			Certified copy of PAN Card.		
17.			Whether he/she is a partner/director of any other firm enlisted with CPWD/MES/any State /Central Govt. Department/ Central Govt. Public Sector Undertaking and Institutions like IIT's, NIT's. Detail enclosed.		
18.			Whether he/she is a dismissed Govt. servant. Detail to be enclosed.		
19.			Performance Details should be given by the applicant as per enclosed Performa.		
20.			Whether he/she is a dismissed/removed servant from Govt. service within 2 years. Details to be enclosed.		
21.			Whether he/she has any relative working in NIT JSR, if yes, give details.		
22.			Whether he/she is a retired Govt. Servant.		
23.			Declaration as per enclosed Performa.		

**Declaration:-**

- a. I/We (including all partners) certify that I/We have read rules of Enlistment of Contractors in NIT, JSR .as amended up-to-date and shall abide by them.
- b. I/We certify that the information given in this application form is true to the best of mu/our knowledge.  
I/We also understand that if any information is found wrong, I/We am/are liable to be debarred.
- c. I/We certify that I/We will not get myself/ourselves registered as Contractor(s) in NIT JSR, under more than one name.
- d. I/We have not been blacklisted or removed from the approved list of Contractors or Demoted to lower class or ordered banning/suspending Business with me/us by any Department in the past.
- e. I/We do not have any near relative working in NIT JSR.



- f. I/We (including all partners) here state that all the information furnished by me/us are true, if the Institute finds any information furnished by me/us false at any stage, my/our resignation will be cancelled automatically.

**Note:** The term “near relative” means wife, husband, parents, children, brothers, sisters, uncle, first cousin, brothers / sisters-in-law, sons / daughters-in-law, father / mother-in-law.

Date:

Place:

**Proprietor/Contractor**

**Signature  
with seal**

## National Institute of Technology, Jamshedpur

### **General condition for empanelment of Contractors for all kinds of Civil Works:**

The Institute intends to empanel qualified, experienced and financially sound contractors for all kinds of **civil works (including horticulture) as per GFR, and Institutes norms** for a period of Five years from the date of empanelment, which may be extended on satisfactory performance. The application form along with other details can be obtained from the **office of the Dean (P&D) NIT, Jamshedpur on making payment of Rs. 1000.00 (Rupees One Thousand Only)** (non refundable) in cash in the Account Section of the Institute. Forms can also be downloaded free of cost from the Institute **website: [www.nitjsr.ac.in](http://www.nitjsr.ac.in)** and must be sent along with DD/Bankers cheque of Rs. 1000/- (non refundable) only drawn on any Scheduled/Nationalised bank in favour of **Director, NIT Jamshedpur** payable at Jamshedpur.

Applicants are required to submit their application form separately for Civil work (including horticulture) with full details and necessary enclosures along with an **application money** of Rs. 10,000/- (Rupees Ten Thousand) only submitted by way of DD/Bankers cheque drawn on any Scheduled/Nationalised bank in favour of **Director, NIT Jamshedpur** payable at Jamshedpur.

Empanelled Contractor will have to deposit total **Permanent security money** of Rs. 50000.00 (Rupees Fifty Thousand) with the Institute in the form of **FDR/TDR** in favour of **Director NIT JSR**. The above **application money** (Rs.10, 000/-) shall be adjusted in the value of **Permanent Security money** (Rs.50, 000) to be submitted by the successful bidder while receiving the LOI/Work order for empanelment. The application money shall be refunded to the un-successful bidders without any interest.

Empanelled Contractors will be exempted from the depositing Earnest Money with tender in any following work of the Institute. Security deposit 10% will be deducted from their work bills.

#### **1. Brief particular of works:**

All kinds of Civil Works (original and Maintenance Works) including repairs, refurbishment relating to building, roads, anti-termite treatment and water proofing, Steel Fabrication, Wood Work, flooring work, Aluminium Works, Development/ maintenance of lawns & garden and supply of skilled or unskilled workers etc.

#### **2. Following Documentary Evidences (as per requirement) must be enclosed:**

<b>Sl. No.</b>	<b>Item</b>
1.	Academic qualification of the applicant (Self Attested Copy)
2.	Certificate in respect of membership of Professional Bodies (if any)
3.	Self-Attested copy of Power of Attorney (if applicable)
4.	Self-attested copy of Partnership Deed (if applicable)
5.	Certified particulars of any three executed works (Completed) in CPWD/MES/any State /Central Govt. Department/ /Central Govt. Public Sector Undertakings and Institutions like IIT's, NIT's etc. during the <b>last three financial years</b> .
6.	Certified Particulars of any three works in progress with CPWD/MES/any State /Central Govt. Department/ Central Govt. Public Sector Undertaking and Institutions like IIT's, NIT's etc. during the <b>last three financial years</b> .
7.	GST Certificate
8.	Income Tax return Certificate of last three years.
9.	Character Certificate by Senior SP/SP/ District Magistrate/DC issued not before

	six months/ upto valid date.
10.	Residence Certificate issued by Tehsildar /S.D.M./D.M./DC. (with duration)
11.	Valid solvency Certificate of <b>not less than Rs. 10,00,000.00 (Rupees Ten Lacs only)</b> from <b>Govt. approved valuer.</b>
12.	Certificate regarding Financial capabilities of the applicant issued by the Bank e.g.; evidence of maintaining a minimum balance of Rs. 1, 00,000.00/- (Rupees One Lakh Only) during the last six consecutive works.
13.	Details of full time technical Staff e.g., Graduate Engineers/Diploma Engineers/ I.T.I. certificate Holders/ Draftsman.
14.	Declaration for not having been blacklisted or removed from the approved list of contractors or demoted to lower class orders banning/suspending business by any department in the past.
15.	Audited Balance Sheet of the organization/firm for the last three financial years.

**3. The application for the empanelment will be evaluated through following criteria. The application will be empanelled based on marking obtained by evaluation:**

**Evaluation Criteria**

**A. Essential: - Requirement of following items are essential for consideration of the Application.**

Sl. No.	Item
1.	Power of Attorney (if applicable)
2.	Partnership Deed (if applicable)
3.	Character Certificate by Senior SP/SP/ District Magistrate/DC issued not before six months/ upto valid date.
4.	GST Certificate
5.	Income Tax clearance Certificate for last three financial years.
6.	Residence Certificate issued by Tehsildar/S.D.M./D.M./DC (with duration)
7.	Valid solvency Certificate of <b>not less than Rs. 10,00,000.00 (Rupees Ten Lacs only)</b> from <b>Govt. approved valuer.</b>
8.	Certificate regarding Financial capabilities of the applicant issued by the Bank e.g.; evidence of maintaining a minimum balance of Rs. 1,00,000.00/- (Rupees One Lakh Only) during the last six consecutive months.
9.	Applicant/Company has not been blacklisted /debarred by any organization.

**B. Evaluatory Consideration:**

Sl. No.	Item	Maximum Points	Remarks
1.	Academic Qualification	10	Engineering Graduates- 10 Diploma Engineers- 08 Other Graduates- 06 10+2 or equivalent- 04 Below 10+2- 00
2.	Certificate of Professional	10	Membership of three or more 10

	Bodies		Professional Bodies Membership of more than 1 05 And up to 2 professional bodies Membership of 1 professional 03 Body Not having any membership 00
3.	Total value of executed Civil Project in last three years (with at least one work not less than Rs. 4.00 Lakh)	40	For works of Rs. 50.00 Lacs or above 40 For any other lower value mark will be calculated on pro-rata basis.
4.	Total value of Civil Project in progress in last three years (with at least one work not less than Rs. 4.00 Lakh)	20	For works of Rs. 50.00 Lacs or above 20 For any other lower value mark will be calculated on pro-rata basis.
5.	Organization Strength other than contractor i. Engineer Graduates ii. Technicians (diploma/ITI Trained)	10	Above 03 Nos. 10 1 Up to 03 Nos. 05 Nil 00
6.	ii. Machinery a. Road Roller-Dumper b. Concrete making equipment's like mixer, vibrator etc. Power Tools – Floor Cutter, Gas Welding, Machine Power Chisels etc.	10	i. Road Roller Dumper 04 ii. Concrete Making Equipment 03 iii. Power Tools 03

**Note:- Minimum Qualification is 40% for Consideration.**

#### 4. Important Dates:

1.	Commencement of Sale of Application Forms	.....
2.	Last Date with Time for Submission of Completed Application Forms	<b>Up to ..... at 05:30 P.M.</b>
3.	Date, Time & Venue of Opening of the submitted Application Forms in the Conference Room of CWM, NIT Jsr.	<b>..... at 12:00 noon</b>

**Note:**1. Contractors registered with CPWD/MES/any State/Central Govt. Department/any Central Govt. undertaking/ organization / Central Govt. Institutions like IIT's, NIT's etc. need only to apply.

2. Completed application form in a sealed envelope should be dropped in the sealed Tender box (green in colour) placed at Dean (P&D) NIT, Jamshedpur Office, NIT JSR on or before ..... **up to 05:30 P.M.**

3. Institute Reserves right to reject any or all the application forms without assigning any reason.

4. Application form (Down loaded) submitted without form fee and all applications without **application money** will not be considered in any case.

**Sd/-  
Registrar  
NIT JSR**

# National Institute of Technology, Jamshedpur

## Application Form for Empanelment of Contractors For **Electrical Supply Works & Maintenance Works**

1. (a) Name of the Applicant: .....

(Individual/partnership/firm)

(b) Permanent Address: .....

.....

Correspondence Address: .....

.....

(c) Telephone/Mobile No.: Office: .....

(d) Fax: .....

(e) E-mail: .....

Self attested  
Photograph

2. Highest Educational Qualification:

3. Whether Enrolled as a member of Professional Bodies like BAI, ICI, IE (I), CIDC etc, if so, give details as below:

Sl. No.	Name	Address	Membership Category	Membership No.	Date of Enrolment

4. Details Regarding Partnership/Firm:

Category	Person holding power of Attorney/Name of partners		Respective shares of the partners
	Name	Address	

5. Name of the Banker with full address: .....

.....

6. Particulars of immovable properties:

Sl. No.	Name	Location	Address	Present Value

**(Signature of applicant)**

7. Particulars of works **executed** (completed) in “CPWD/MES/any State /Central Govt. Department/Central Govt. Public Sector Undertaking and Institutions like IIT’s, NIT’s etc” during the **last three financial years**:

Sl. No.	Name of work	Amount	Years of Execution	Authority with Address	Remarks

8. Particulars of works in progress with “CPWD/MES/any State /Central Govt. Department/Central Govt. Public Sector Undertaking and Institutions like IIT’s, NIT’s etc” during the **last three financial years**:

Sl. No.	Name of work	Amount	Years of Execution	Authority with Address	Remarks

9. Details of Organizational strength

(i) Technical Manpower:-

Sl. No.	Designation	Qualification	Nos.	Date of Appointment

(ii) Details of Equipment & Machinery owned including IT facilities:-

Sl. No.	Name	Value	Year of purchase

10. Details of registration with other Organizations:

Sl. No.	Organization with Address	Category	Date of Registration & Validity Period

11. Nos. of years, the applicant has been in the business of Electrical Supply Works and Maintenance as a contractor under the present business Name.

12. TIN/GST Number:

13. PAN No.:-

**(Signature of Applicant)**

## Performance Detail of Applicants

1. Name of the Contractor :
2. Address of the Contractor :
  
3. Registration No. & category with tendering:  
(Also mention financial limit of Category Status)
  
4. Details of job Executed
  - a. Accepted Tender Amount:
  - b. Date of Commencement:
  - c. Contract period/schedule date of:  
Completion of work
  - d. Final Contract Amount:
5. a. Was the work completed in time? :  
If not, how many extensions were granted.
  - b. Actual Date of Completion:
  - c. Whether any L.D. (Liquidated Damage):  
was Imposed?
6. Did the Contractor suggested Alternatives:  
or variations either to get out of this contract  
obligations or to cause extra expenditure to  
the department.
7. Whether work was carried out as per:  
tender specifications.
  
8. Were there any dispute which had to be  
Settled through arbitration or court case?

**(Signature of Applicant)**

**Enclosures to be Attached**

Sl No.	Enclosure No.	Application S. No.	Item	Whether Enclosed or Not	
				Yes	No
1.			Self-Attested Certificate for Academic Qualification of applicant		
2.			Self-Attested Certificate in respect of membership of professional bodies.		
3.			Self-Attested copy of Power of Attorney		
4.			Self-Attested copy of Partnership Deed		
5.			Certificate regarding financial capabilities of the applicant issued by the bank viz evidence of Maintaining a minimum balance of Rs. 1,00,000/- (Rs One Lakh Only) during the last six consecutive months.		
6.			Particulars of Immovable Properties.		
7.			Certified Particulars of executed works completed during the last three financial years.		
8.			Certified Particulars of works in Progress, during the last three financial years.		
9.			Details of Organizational strength- Technical Manpower/Equipment and Machinery.		
10.			Whether he/she is enlisted in any State/Central Govt. Department/MES/Railway/ /Central Govt. PSUs. Detail enclosed		
11.			GST Certificate		
12.			Income Tax return Certificate of last three years.		
13.			Character Certificate by SSP/SP/ District Magistrate /DC issued not before six months or up to valid date.		
14.			Residence Certificate issued by Tehsildar/ S.D.M./ D.M./DC (with duration)		



15.			Valid solvency Certificate of <b>not less than Rs. 10,00,000.00 (Rupees Ten Lacs only)</b> from <b>District Magistrate or Govt. approved valuer.</b>		
16.			Certified copy of PAN Card.		
17.			Whether he/she is a partner/director of any other firm enlisted with any State/Central Govt. Department/MES/Railway/ /Central Govt. PSUs. Detail enclosed.		
18.			Whether he/she is a dismissed Govt. servant. Detail to be enclosed.		
19.			Performance Details should be given by the applicant as per enclosed Performa.		
20.			Whether he/she is a dismissed/removed servant from Govt. service within 2 years. Details to be enclosed.		
21.			Whether he/she has any relative working in NIT JSR, if yes, give details.		
22.			Whether he/she is a retired Govt. Servant.		
23.			Declaration as per enclosed Performa.		

**Declaration: -**

- a. I/We (including all partners) certify that I/We have read rules of Enlistment of Contractors in NIT JSR.as amended up-to-date and shall abide by them.
- b. I/We certify that the information given in this application form is true to the best of mu/our knowledge.  
I/We also understand that if any information is found wrong, I/We am/are liable to be debarred.
- c. I/We certify that I/We will not get myself/ourselves registered as Contractor(s) in NIT JSR, under more than one name.
- d. I/We have not been blacklisted or removed from the approved list of Contractors or Demoted to lower class or ordered banning/suspending Business with me/us by any Department in the past.
- e. I/We do not have any near relative working in NIT JSR.

- f. I/We (including all partners) here state that all the information furnished by me/us are true, if the Institute finds any information furnished by me/us false at any stage, my/our resignation will be cancelled automatically.

**Note:** The term “near relative” means wife, husband, parents, children, brothers, sisters, uncle, first cousin, brothers / sisters-in-law, sons / daughters-in-law, father / mother-in-law.

Date:

Place:

**Proprietor/Contractor**

**Signature with seal**

## National Institute of Technology, Jamshedpur

### **General Condition for Empanelment of Contractors for Electrical Supply Works & Maintenance Works:**

The Institute intends to empanel qualified, experienced and financially sound contractors for **Electrical Supply Works & Maintenance Works as per GFR, and Institutes norms as amended up to date** for a period of five years from the date of empanelment, which may be extended on satisfactory performance. The application form along with other details can be obtained from the **office of the Dean (P&D) NIT, Jamshedpur on making payment of Rs. 1000.00 (Rupees One Thousand Only)** (non refundable) in cash in the Account Section of the Institute. Forms can also be downloaded free of cost from the Institute **website: [www.nitjsr.ac.in](http://www.nitjsr.ac.in)** and must be sent along with DD/Bankers cheque of Rs. 1000/- (non refundable) only drawn on any Scheduled/Nationalised bank in favour of **Director, NIT Jamshedpur** payable at Jamshedpur.

Applicants are required to submit their application form separately for **Electrical Supply Works & Maintenance Works** with full details and necessary enclosures along with an **application money** of Rs. 10,000/- (Rupees Ten Thousand) only submitted by way of DD/Bankers cheque drawn on any Scheduled/Nationalised bank in favour of **Director, NIT Jamshedpur** payable at Jamshedpur.

Empanelled Contractor will have to deposit total **Permanent security money** of Rs. 50000.00 (Rupees Fifty Thousand) with the Institute in the form of **FDR/TDR** in favour of **Director NIT JSR**. The above **application money** (Rs.10, 000/-) shall be adjusted in the value of **Permanent Security money** (Rs.50, 000) to be submitted by the successful bidder while receiving the LOI/Work order for empanelment. The application money shall be refunded to the un-successful bidders without any interest.

Empanelled Contractors will be exempted from the depositing Earnest Money with tender in any following work of the Institute. Security deposit 10% will be deducted from their work bills.

#### **1. Brief particular of works:**

All kinds of Electrical Supply, Installation and Maintenance Works including repairs, Refurbishment relating to Electrical Wiring, Sub- Station Maintenance jobs, Electrical equipment repair, such as motor/fan rewinding, elevators, lifts, A.C. & Ware Cooler/ Water Purifier Maintenance, Overhead & Underground distributing networks, Illumination Works, Fire-Fighting works and supply of skilled and unskilled man power etc.

#### **2. Following Documentary Evidences (as per requirement) must be enclosed:**

<b>Sl. No.</b>	<b>Item</b>
1.	Academic qualification of the applicant (Self Attested Copy)
2.	Certificate in respect of membership of Professional Bodies (if any)
3.	Self-Attested copy of Power of Attorney (if applicable)
4.	Self-attested copy of Partnership Deed (if applicable)
5.	Certified particulars of any three executed works (Completed) in CPWD/MES/any State/Central Govt. Department/ any State/Central Govt. Agencies/Undertaking Organization of Central Govt./Central Govt. Institutions like IIT's, NIT's etc. during the <b>last three financial years</b> .
6.	Certified Particulars of any three works in progress with CPWD/MES/any State/Central Govt. Department/any State/Central Govt. Agencies/ undertaking organization of Central Govt. Department/ Central Govt. Institutions like IIT's, NIT's etc. during the <b>last three financial years</b> .

7.	GST Certificate
8.	Income Tax return Certificate of last three years.
9.	Character Certificate by SP/ District Magistrate/DC issued not before six months/ upto valid date.
10.	Residence Certificate issued by Tehsildar/S.D.M./D.M. (with duration)
11.	Valid solvency Certificate of <b>not less than Rs. 10,00,000.00 (Rupees Ten Lacs only)</b> from <b>Govt. approved valuer.</b>
12.	Certificate regarding Financial capabilities of the applicant issued by the Bank e.g.; evidence of maintaining a minimum balance of Rs. 1,00,000.00/- (Rupees One Lakh Only) during the last six consecutive months.
13.	Details of full time technical Staff e.g., Graduate Engineers/Diploma Engineers/ I.T.I. certificate Holders/ Draftsman.
14.	Declaration for not having been blacklisted or removed from the approved list of contractors or demoted to lower class orders banning/suspending business by any department in the past.
15.	Audited Balance Sheet of the organization/firm for the last three financial years.

**3. The application for the empanelment will be evaluated through following criteria. The application will be empanelled based on marking obtained by evaluation:**

**Evaluation Criteria : A. Essential: - Requirement of following items is essential for consideration of the Application.**

Sl. No.	Item
1.	Power of Attorney (if any)
2.	Partnership Deed (if any)
3.	Character Certificate by SP/ District Magistrate issued not before six months/ upto valid date.
4.	GST Certificate
5.	Income Tax clearance Certificate for last three financial years.
6.	Residence Certificate issued by Tehsildar/S.D.M./D.M. (with duration)
7.	Valid solvency Certificate of <b>not less than Rs. 10, 00,000.00 (Rupees Ten Lacs only)</b> from <b>District Magistrate or Govt. approved valuer.</b>
8.	Certificate regarding Financial capabilities of the applicant issued by the Bank e.g.; evidence of maintaining a minimum balance of Rs. 1, 00,000.00/- (Rupees One Lakh Only) during the last six consecutive months.
9.	Applicant/Company has not been blacklisted /debarred by any organization.

**B. Evaluatory Consideration:**

Sl. No.	Item	Maximum Points	Remarks
1.	Academic Qualification	10	Engineering Graduates- 10 Diploma Engineers- 08 Other Graduates- 06 10+2 or equivalent- 04 Below 10+2- 00
2.	Certificate of Professional	10	Membership of three or more 10

	Bodies		Professional Bodies Membership of more than 1 05 And upto 2 professional bodies Membership of 1 professional 03 Body Not having any membership 00
3.	Total value of executed Electrical Project in last three years (with at least one work not less than Rs. 4.00 Lakh)	40	For works of Rs. 50.00 Lacs or above 40 For any other lower value mark will be calculated on pro-rata basis.
4.	Total value of Electrical Project in progress in last three years (with at least one work not less than Rs. 4.00 Lakh)	20	For works of Rs. 50.00 Lacs or above 20 For any other lower value mark will be calculated on pro-rata basis.
5.	Organization Strength other than contractor i. Engineer Graduates ii. Technicians (diploma/ITI Trained)	10	Above 03 Nos. 10 1 Up to 03 Nos. 05 Nil 00
6.	ii. Machinery	10	i. Power tools-Floor cutter, 05 Gas welding, Power Chisels ii. Electrical testing and Secondary 05 injection kits, cable fault locator, relay testing kits, LV/HV Megger, Clip on meters, equipment for testing coordination/ coordination between MCCB/Circuit breakers etc. earth, testing equipment for lighting, sub-station, Maintenance.

**Note:- Minimum Qualification is 40% for Consideration.4. Important Dates:**

1.	Commencement of Sale of Application Forms	.....
2.	Last Date with Time for Submission of Completed Application Forms	<b>Up to..... at 05:30 P.M.</b>
3.	Date, Time & Venue of Opening of the submitted Application Forms in the office chamber of Dean(P&D), NIT JSR.	<b>..... at 12:00 noon</b>

**Note:**

- Contractors registered with CPWD/MES/any State/Central Govt. Department/any Central Govt. undertaking/ organization / Central Govt. Institutions like IIT's, NIT's etc. need only to apply.
- Completed application form in a sealed envelope should be dropped in the sealed Tender box (green in colour) placed at Dean (P&D) Office, NIT JSR on or before..... **up to 05:30 P.M.**
- Institute Reserves right to reject any or all the application forms without assigning any reason.
- Application form (Down loaded) submitted without form fee and all applications without **application money** will not be considered in any case.

Sd/-  
**Registrar**  
**NIT,JSR**

