

E-PROCUREMENT TENDER DOCUMENT

NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR

P.O.: JAMSHEDPUR (JHARKHAND)- 831014

(An Institution of National Importance under Ministry of HRD, Govt. of India)

E-PROCUREMENT TENDER NOTICE



Purchase of Tractor

Tender Notice No. : NITJSR/VEHICLE /R/2017/85

Dated:23/01/2017

KIND ATTENTION FOR TAKING ASSISTANCE, IF ANY.

CPP Portal web site: www.eprocure.gov.in

CPP Portal Help Desk Toll Free No.: 18002337315, 180030702232

Mobile:91+ 7878007972, 91+7878007973

NIT Jamshedpur web site :www.nitjsr.ac.in

NIT Jamshedpur Help No.: (91)+0657-2373629,2374249

Prepared by: STORE & PROCUREMENT SECTION, NIT JAMSHEDPUR



NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR

P.O.: JAMSHEDPUR, (JHARKHAND) – 831014

(An Institute of National Importance under Ministry of HRD, Govt. of India)

NOTICE INVITING TENDER

Tender Notice No. : NITJSR/VEHICLE /R/2017/85 Dated:23/01/2017

Purchase of Tractor

National Institute of Technology Jamshedpur invites sealed tender offers under two bid systems (Technical and Financial) in prescribed documents from reputed and experienced Firm/Agency for supply of Tractor as per the specifications given below at National Institute of Technology Jamshedpur, Jharkhand as per terms & conditions specified in the tender document, which is available on CPP Portal <http://eprocure.gov.in/eprocure/app>.

SL. NO.	NAME OF ITEMS	QUANTITY
1	Tractor	01

Interested Agency having registration are requested to send their offer on line in two bid systems (Technical and Financial). Tender must be submitted through CPP Portal site (www.eprocure.gov.in/eprocure/app).

The complete Tender document is available on CPP Portal site (www.eprocure.gov.in/eprocure/app) against Tender reference number: Tender Notice No. : NITJSR/VEHICLE /R/2017/85 dated: 23/01/2017. The tenderers can download the tender set from this web site. The details of tender are also available at NIT Jamshedpur web-site <http://www.nitjsr.ac.in>

Only on-line bids through the eprocurement portal of NIC will be accepted. Last date of bids submission is 17/02/2017 at 17:00 Hrs.

Registrar I/C
NIT, Jamshedpur



NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR

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Tender Notice No. : NITJSR/VEHICLE /R/2017/85

Dated:23/01/2017

SCHEDULE

Name of Organization	National Institute of Technology Jamshedpur
Tender Type(Open/Limited/EOI/Auction/Single)	Open
Tender Category (Services/Goods/works)	Purchase
Type/Form of Contract (Work/Supply/Auction/Service/Buy/Empanelment/ Sell)	Purchase
Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems)	Purchase of Vehicle
Is Multi Currency Allowed	No
Date of Issue/Publishing	23/01/2017 (17:00 Hrs)
Document Download Start Date	23/01/2017 (17:00 Hrs)
Document Download End Date	17/02/2017 (17:00 Hrs)
Date for Pre-Bid Conference	02/02/02/2017 (14:00 Hr.)
Venue of Pre-Bid Conference	Conference Hall ,Computer Center, NIT Jamshedpur
Last Date &Time for Uploading of Bids	17/02/2017 (17:00 Hrs)
Date and Time of Opening of Technical Bids	20/02/2017 (11:00 Hrs)
Tender Fee	NIL
EMD	Rs. 20,000/- For (EMD) (To be paid through NEFT/RTGS). NIT Jamshedpur Bank details are as under: Name of the Bank A/C : NIT Jamshedpur SBI A/C No. : 10678396019 Name of the Bank : State Bank of India, NIT Branch, Jamshedpur-831014 IFSC Code : SBIN0001882 MICR Code : 831002004 (This is mandatory that UTR Number is provided in the on-line quotation/bid). (Ref. UTR Column of the Technical Bid for prequalification Annexure-II)
No. of Covers (1/2/3/4)	02
Bid Validity days (180/120/90/60/30)	90 days (From date of opening of tender)
Address for Communication	Registrar, NIT Jamshedpur-831 014
Contact No.	0657-2373629,2374249
Fax No.	0657-2373246
E-mail Address	registrar@nitjsr.ac.in



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IMPORTANT INFORMATION TO THE BIDDERS

Any bidder may search the tender through the following process:

1. Go to the www.eprocure.gov.in
2. Click on eprocurement
3. Click on tender search
4. Search with "NITJSR"
5. Click on Go
6. Tenders will appear

**Detailed Process to search/Submission/Registration/Preparation/
the tender through the following process**

Tender Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app> . The portal enrolment is free of cost. Bidders are advised to go through instructions provided at "Instructions for online Bid Submission".

Tenderers can access tender documents on the website (For searching in the NIC site, kindly go to Tender Search option and type 'National Institute of Technology Jamshedpur'. Thereafter, Click on "GO" button to view all NIT Jamshedpur tenders). Select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website <http://eprocure.gov.in/eprocure/app> as per the schedule given in the next page.

No manual bids will be accepted. All quotation (both Technical and Financial) should be submitted in the e-procurement portal.

Instructions for Online Bid Submission:

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement (CPP) Portal ([URL: http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL: http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (DSC) (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their userID / password and the password of the DSC / eToken.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "on-line" to pay the tender fee / EMD as applicable and enter details of the instrument. Whenever, EMD/Tender fees is sought, bidders need to pay the tender fee and EMD separately on-line through NEFT/RTGS (Refer to Schedule).
- 4) A standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases Financial Bids can be submitted in PDF format as well (in lieu of BOQ).

- 5) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed

with the bid no. and the date & time of submission of the bid with all other relevant details.

- 9) Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

General Instructions to the Bidders

- 1) The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app> . In the Technical Bids, the bidders are required to upload all the documents in pdf format.
- 2) Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link "Information about DSC".
- 3) Tenderer are advised to follow the instructions provided in the "Instructions to the Tenderer" for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>

KINDLY ATTENTION FOR TAKING ASSISTANCE, IF ANY.

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**CPP Portal Help Desk Toll Free No.: 18002337315, 180030702232
Mobile:91+ 7878007972, 91+7878007973**

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INSTRUCTIONS TO THE BIDDERS

1. The bidders who are desirous of participating in e- procurement, can download the tender document from CPP Portal: <https://eprocure.gov.in/eprocure/app> . Bid has to be submitted online.
2. The bidders are advised to go through the tender documents and understand the terms and conditions specified therein before submitting the tender.
3. **PREPARATION OF BIDS:** The offer/bid should be prepared in two bid systems (i.e.) Technical bid and financial bid. The technical bid should consist of all technical details along with commercial terms and conditions. Financial bid should indicate item wise rate for the items mentioned in the technical bid. All document/information should be submitted in PDF format.

Technical Bid: Technical Bid should contain the followings:

- a. Company Profile in prescribed TENDER FORM as TECHNICAL BID FOR PRE-QUALIFICATION in **ANNEXURE "I"**
- b. Declaration in prescribed format - **ANNEXURE "II"**
- c. Compliance Report- **ANNEXURE "III"**
- d. All requisite supporting documents in support of all claims made in tender documents and ANNEXURE-I to ANNEXURE-III

Financial Bid: Financial Bid should contain Price only in prescribed TENDER FORM as FINANCIAL BID **ANNEXURE "IV"**

The bidder should upload the scanned copies of all the relevant certificates and documents of Technical bid and the financial bid online through CPP portal <http://eprocure.gov.in/eprocure/app>.

4. **EARNEST MONEY DEPOSIT (EMD):**The offers must be accompanied with an Earnest Money Deposit (EMD) of **Rs. 20,000/** (Rs Twenty Thousand Only) in the institute account through NEFT/RTGS in favour of National Institute of Technology Jamshedpur, failing which their bid will be rejected. The detail of the account is as follows:

- a) Name of the beneficiaries : National Institute of Technology Jamshedpur
- b) Name of the bank : State Bank of India
- c) Name of Branch : NIT Jamshedpur
- d) IFSC code : SBIN0001882
- e) Account Number : 10678396019

5. Without EMD, the technical bid will not be considered and the tender will be rejected summarily.
6. The EMD should remain valid for a period of 03 Months.
7. The bid security should be valid for 03 months. If the EMD is not found valid in terms of amount wise, period wise or otherwise, technical bid of the bidder are liable to be rejected.
8. Earnest Money is liable to be forfeited and bid is liable to be rejected, if the tendered withdraw or amends / impairs or derogates from the tender in any respect.
9. EMD of unsuccessful bidders will be returned within one month of tender evaluation.
10. Withdrawal is not allowed after submission of tender. EMD of the successful bidders who fail to honor the exceptions of Work order with prescribed terms & condition shall stand forfeited. No representation in this regard shall be entertained by this Institute.
11. EMD of the selected successful bidder will be refunded on after submission the performance security.
12. No interest will be payable by the NIT Jamshedpur on the Earnest Money Deposit/ performance security in any quarter.

13. MODE OF SUBMISSION OF BID:

- I. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- II. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- III. Bidder has to select the payment option as "on-line" to pay the tender fee / EMD as applicable and enter details of the instrument. Whenever, EMD/Tender fee is sought, bidders need to pay the tender fee and EMD separately on-line through NEFT/RTGS (Refer to Schedule).
- IV. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

- V. A **Pre bid** meeting will be conducted on 17/11/2016 at 02.00 PM at Conference Hall, Computer Center NIT Jamshedpur for clarification on the tender conditions. Anyone interested in participation in the tender process may attend the pre bid meeting with prior intimation and proper authorization. Firms may get the doubts clarified in the meeting before submitting their bids.
- VI. If modification/amendment is to be required during discussion in pre bid meeting, required modification/amendment will be uploaded only on CPP Portal under relevant Tender ID and institute web site.
- VII. EMD of the selected Agency/Firm will be refunded on after submission the performance security.
- VIII. No interest will be payable by the NIT Jamshedpur on the Earnest Money Deposit/ performance security in any quarter.
14. All pages of the tender document shall be signed by the person or persons duly authorized to sign, on behalf of the bidder.
15. Offers should be clearly written or typed without any cutting or over writing. All cutting / over writing must be initialed and stamped.
16. Agency/Firm must confirm the acceptance of all the terms and conditions of the tender.
17. Any non-acceptance or deviations from the terms and conditions must be CLEARLY mentioned. However, bidder Agency/Firm must note that any conditional offer or any deviation from the terms and conditions of this tender may render the bids liable for rejection.
18. Furnishing of any false information/ fabricated document would lead to rejection of tender at any stage.
19. There shall NOT be any price indication in the technical bid. If for any reason, it is found that the technical bid reveals the price bid related details in any manner whatsoever will be summarily rejected in the first instance itself.
20. **OPENING OF BIDS:**
 - I. **Envelop** (Cover 1) i.e. **Technical Bid** will be opened on the scheduled date and time mentioned in the tender enquiry in the NIT'S administrative building in presence of committee of officials and interested vendors or their authorized representatives. Tenderers may be present at the time of opening of the Tender.

II. **Envelop** (Cover 2) i.e. **Financial bids** of only those firms/agencies which satisfy technical requirements will be opened, on the same day. The bidders, whose Technical Bids are not found acceptable will be informed for the same and their financial bid will not be opened and EMD will be returned to them.

21. **PERIOD OF VALIDITY OF BIDS:** The bid shall remain valid and open for acceptance for a period of 90 days from the last date fixed for receiving the same. A bid valid for a shorter period shall be rejected by the Purchaser as non responsive.
22. **AMENDMENT OF TENDER DOCUMENTS:** at any time prior to the last date of receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidder, modify the Tender document by an amendment.
23. **EXTENSION OF LAST DATE:** The Director, NIT Jamshedpur, may in his discretion extend the last date for submission of the Tender and such extension shall be binding on all the Bidders.
24. **CLARIFICATION OF TENDER DOCUMENT:** A prospective bidder requiring any clarification of the Tender document may communicate to the Registrar NIT Jamshedpur during office hours.
25. **EXECUTION OF ORDER:** Selected Firm has to provide the vehicles within 60 days after issue of work order.
26. **SUBMISSION OF BILL:** Selected Firm/Agency has to submit the bill in Triplicate to Assoc. Dean PD (EW & ES) along with other supporting documents.
27. **PAYMENT:**
 - I. 100% Payment will be made within 30 days after Supply of items only after receipt of the relevant Bill along with other documents.
 - II. No part payment/advance payment shall be made. Payment shall be made by on-line through **NEFT/RTGS**.
28. **DISCRETION:** The Institute reserves the right of accepting any bid other than the lowest or even rejecting all the bids without assigning any reasons therefore. The decision of the Director NIT Jamshedpur OR Person authorized by him is final in all matters of tender and purchase.



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Tender Notice No. : NITJSR/VEHICLE /R/2017/85 Dated:23/01/2017

GENERAL TERMS & CONDITIONS

1. Rate: The rate should be quoted on F.O.R. NIT Jamshedpur, Inclusive installation charges, fixing, packing, forwarding, freight, Insurance, Loading & Unloading and all other incidental charges, if any.
2. The rates should be quoted both in figures and words in Indian Rupees and legibly written without any over-writings. No over-writing is permissible.
3. In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
4. No escalation in respect of materials, labour, duties, freight etc will be allowed in any shape.
5. Duty & Tax: Excise Duty, VAT & any other taxes (if any) should be quoted as separately.
6. Quality & Specification of Stores: The goods offered should strictly conform to the required specification and technical details as specified in Tender notice.
7. Period of Validity: Offer shall remain valid for acceptance at least for a period of **90 days** from the date of opening of bid.
8. Road Permit: Supplier will manage them self for Road Permit, if needed.
9. Delivery and installation: In view of the emergency requirement, the supply/ installation should be done immediately on placement of purchase order (maximum within 60 days).
10. Institute reserves the right to relax any of the eligibility criteria given in the tender document for award contract in the best interest of the Institute.
11. The Institute is not bound to accept the lowest rates and reserves the right to accept tender in whole or in part or can reject it entirely without assigning any reason.
12. In case of default or abrogation of the condition stipulated, the EMD shall stand forfeited.
13. The vehicle is to be delivered within 60 days from the date of issue of the offer.

14. The Agency should submit their bids(s) in the format attached.
15. The Agency shall abide by all statutory laws, rules and regulation of the state Govt. / Central Govt. as per jurisdiction.
16. All the certificates, testimonials desired in tender as per the eligibility criteria will be verified with the original documents at any stage.
17. During the agreement period, all safety measures must be taken care of by the agency for the vehicle and the personnel engaged under this contract. Any safety hazard occurring during the delivery period shall be the sole responsibility of the Agency. The institute shall in no way be liable for any such incident occurring during or in connection with this contract.
18. The Institute rules shall be binding for execution of the contract. Further in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Director, NIT Jamshedpur is the sole arbitrator to decide the same or his decision is final and binding on both the parties.
19. If differences persist even after arbitration and there are compelling reasons to go to the court, it will be decided in the court of Seraikela-Kharsawan only.
20. The Institute reserves the right to cancel /reject any or all proposals without assigning any reason thereof.
21. **Force Majeure:** If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to if any or seven days, whichever is more, either party may at its option terminate the contract.



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SPECIFICATION AND ALLIED TECHNICAL DETAILS

SPECIFICATION FOR TRACTOR		
SL. NO.	SPECIFICATIONS	PARAMETERS
1	B. H. P	Minimum 45HP range (Manufactures rating)
2	Number of cylinders	4
3	Engine speed at full load	2200 rpm
4	Diesel	Fuel feed with direct injection fuel system
5	Clutch	Dual plate dry clutch (Diameter 232 mm to 275 mm)
6	Governor	Pneumatic
7	Gear box	6 forward, 2 reverse
8	Power take off (PTO)	No. of spines shall be 6, operation speed 550 rpm
9	Cooling system	Water/Air cooled
10	Lubrication	Internal forced feed
11	Wheel base	2040 mm
12	Ground clearance	Minimum 445 mm
13	Brake	Mechanical dry disc/hydraulic shoe type
14	Front Tyres	6 x 19 (26 psi pressure)
15	Rear Tyres	14 x 28 (14 psi pressure)
16	Battery	80 AH to 90 AH, 12 V, 13 plate maintenance free battery
17	Headlight	Plough lamp & halogen bulb shall be provided
18	Hydraulic adaptor	Hydraulic adaptor for hydraulic Trailer
19	Fuel tank	40 to 50 litres



TECHNICAL BID :(ANNEXURE- I)
NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
JAMSHEDPUR, (JHARKHAND) – 831014

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TECHNICAL BID
(PRE-QUALIFYING REQUIREMENT)

Sl. No.	Required Information	Details to be filled up by the Bidders Firm/Agency
1.	Name of Bidding Firm/ Agency (Attach certificates of registration)	
2.	Full Address of Registered Office with Telephone No. , FAX No., & Mobile No.	
3.	E-Mail ID:	
4.	Type of Firm: Private / Partnership /Cooperative /NGO. (Please enclose copy of Memorandum/Articles of Association / Certificate of Incorporation	
5.	Income Tax Registration No /PAN No. (Please Attach copy)	
6.	Service Tax Registration Number(Please Attach copy)	
7.	Name of proprietor / Director of Firm/Agency & address:	
8.	The bidder should have experience in work of similar nature with Govt. offices / IITs / NITs/ PSU's.	

9.	Details of Fee In favor of NIT Jamshedpur (Attach copy of proof)	EMD Fee : Rs. _____ through transaction UTR No. _____
10.	Details of Bank	Name of Bank: _____ Account No. : _____ IFSC Code : _____ MICR Code : _____
11.	Work order Copies having executed similar type of services. (Please Attach copy)	
12.	Annual Turnover of last three years	
13.	Is organization blacklisted by any organizations?	
14.	Name, address, designation, phone, cell number and E Mail address of the Contract Person :	
15.	Whether Firm agrees to abide by the terms and conditions of the tender document? In the event of award of the contract?	
16.	Whether firm agrees to give security deposit/Performance Bank Guarantee against warranty obligations?	
17.	Is bid valid for 90 days/or as specified?	
18.	Is Bid document duly signed?	
19.	Agreed to provide the Vehicles as specified in tender	
20.	Payment Terms agreed as Specified.	

Agencies / Bidders not submitting full information / documents at the first instance shall be rejected.

(Signature of Authorized person)

Full Name: _____

Place: _____

Seal of the Agency/Firm

Date _____



ANNEXURE-II

NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
JAMSHEDPUR, (JHARKHAND) – 831014

(An Institute of National Importance under Ministry of HRD, Govt. of India)

Tender Notice No. : NITJSR/VEHICLE /R/2017/85 Dated:23/01/2017

DECLARATION

(Declaration should provide on printed letter head of the Bidder's Firm/Agency)

To,

Registrar
National Institute of Technology
Jamshedpur - 831014

Sir,

Sub: Submission of Bid for providing Vehicles against Tender Notice
No: NITJSR/VEHICLE /R/2017/85 Dated: 23/01/2017

Having examined the details of Tender document, I / We hereby submit the prequalification documents and other relevant information.

We, the undersigned, are submitting our Bid for providing vehicles on rental basis with reference to the above mentioned tender notice.

I hereby certify that all the statements made and information supplied in the statements are true and correct to the best of my knowledge. I understand that if any information found incorrect, the application is liable to be cancelled.

I have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.

I certify that my firm is not **blacklisted / banned** from business by any organization.

I hereby accept the rules and procedures of the Institute for pre-qualification of contractor and agree that the Institute has the right to accept or reject any application without assigning a reason thereto.

I/we have not tampered/modified the tender forms in any manner. In case, if the same is found to be tampered/modified, I/we understand that my/our tender will be summarily rejected and I/we am/are liable to be banned from doing business with National Institute of Technology, Jamshedpur and /or prosecuted.

(Signature of authorized person)

Full Name of Signatory: _____

Designation of Signatory: _____

Place: _____

Seal of the Agency/Firm

Date _____



ANNEXURE-III

NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
JAMSHEDPUR, (JHARKHAND) – 831014

(An Institute of National Importance under Ministry of HRD, Govt. of India)

Tender Notice No. : NITJSR/VEHICLE /R/2017/85

Dated:23/01/2017

COMPLIANCE REPORT

SL. NO.	DETAILS	YES/NO
1.	We have gone through the terms & conditions of the tender document	
2.	Earnest Money Deposit (EMD)	
3.	Our organization or any of its subsidiaries have not been blacklisted by any Govt. / Autonomous bodies / Universities / Govt. Institutes.	
4.	The quoted price is valid for 90 days as specified From the date of opening of bid document.	
5.	VAT & TIN number copy attached	
6.	Service Tax Certificate attached, if applicable	
7.	List of purchase order(s) of similar equipment supplied during last three years preferably from IISc./IIT/NIT/Govt. approved R & D laboratories/PSUs etc.	
8.	List of Customer during last five years.	
9.	Manufacturer/Sole Distributor/Authorized Dealer/Registered Supplier certificate.	
10.	ISI/ISO or equivalent certificate with proof of document*	
11.	Technical specification as specified or better.	
12.	Is Bid document duly signed	
13.	Validity of the bid as specified	
14.	Delivery Period as specified*	
15.	Payment Terms agreed as Specified	
16.	Agreed to provide Warrantee	
17.	Place of delivery as specified	
18.	Agreed to provide performance security as specified	
19.	Technical leaflet of equipment & accessories*	
20.	Name and Address of nearest service Centre from NIT Jamshedpur*	

*DPC may consider to include above para compulsory or optional as per requirement.

Place: _____
Date _____

(Signature of Bidder/authorized person)
Seal of the company/Firm



(ANNEXURE-IV)

NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
JAMSHEDPUR, (JHARKHAND) – 831014
(An Institute of National Importance under Ministry of HRD, Govt. of India)

Tender Notice No. : NITJSR/VEHICLE /R/2017/85

Dated:23/01/2017

FINANCIAL BID

SL. NO.	DESCRIPTION	QTY	RATE	VAT	EXCISE DUTY	ANY OTHER TAXES (if any)	TOTAL AMOUNT in RUPEES
1.	Tractor						

(Signature of authorized person)

Full Name of Signatory: _____

Designation of Signatory: _____

Place: _____

Seal of the Agency/Firm

Date _____