



राष्ट्रीय प्रौद्योगिकी संस्थान जमशेदपुर  
NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR

(An Institution of National Importance under MHRD, Government of India)

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अधिष्ठाता (छात्र कल्याण) का कार्यालय

Office of the Dean (Students Welfare)

O.O.N. NITJSR/Dean (SW)/SOP/2020-21/ 22

Dated: 10-08-2021

**NOTICE**

With the approval of the competent authority, Ph.D students (registered up to Spring Semester 2019) and M.Tech students (2020 Batch), who are willing to join the Institute to expedite their Research/Project works are permitted to join the Institute after 15<sup>th</sup> August 2021 (for PhD students) and after 31<sup>st</sup> August 2021 (for M.Tech students)

The Institute will not provide Hostel accommodation presently to them. Students are required to fill up and submit an undertaking duly signed by them and a consent form duly signed by their Parents/Guardian. The undertaking and the consent form shall be submitted in hard copy to the concerned Head of the Department through their Supervisors at the time of arrival in the Institute. Students visiting the Institute's Campus should strictly follow the Covid-19 related protocols and the guidelines mentioned in the SOP.

Encl: (i) SOP

(ii) Undertaking by Ph.D./ M. Tech Students

(iii) Consent Form by the Parents/Guardian

Dean (SW)  
NIT Jamshedpur

Copy to:

1. Director, NIT Jamshedpur
2. Registrar, NIT Jamshedpur
3. All Deans/HODs/HOSs/HOCs, NIT Jamshedpur
4. Chief Warden, NIT Jamshedpur
5. P/I Webmaster, NIT Jamshedpur



Standard operating procedure (SOP) for phase-wise opening of the Institute for  
Ph.D Students (registered up to spring semester 2019) and M.Tech (2020 Batch) students

1. Ph.D students (registered up to spring semester 2019) are permitted to join the Institute from 16 August 2021.
2. M. Tech students (2020 Batch) are permitted to join the Institute from 01 September 2021.
3. The above batches Ph.D / M.Tech students who are willing to come to the Institute shall be required to submit (i) an undertaking duly signed by them, and (ii) a consent form duly signed by their parents/guardian.
4. The hard copy of the undertaking and consent form shall be submitted by the students to the concerned Head of Department duly forwarded by their respective Supervisors. The consent form submitted by the student may be verified by sending its scanned copy to the Parents/guardian concerned or through the telephonic enquiry by the Head of the Department. Strict disciplinary action will be taken against the student if any information submitted him/her is found incorrect.
5. Students are required to submit to the Supervisor the hard copy of the proof/certificate of having taken at least first dose of anti-covid vaccination.
6. **The Institute will not provide any hostel accommodation presently to the students willing to come to the Campus.** Joining of the Institute by the students will be voluntary. No attendance will be marked for these students in the Department for the time being.
7. All those who are willing to attend Lab for research/project work are permitted only during the daytime.
8. **Students must strictly follow Covid-19 related protocols and regulations.**
9. **Wearing face mask and maintaining social distancing while in the Campus is always compulsory.**
10. The students are advised not to carry large bags and unwanted items with them in the campus.
11. The students are further advised to keep their own pocket sanitizer and liquid hand wash in their reach/sitting place.
12. A committee should be constituted by the Head of Departments for monitoring social distancing in their departmental Laboratories and Seminar Rooms. All faculty members are requested to monitor social distancing among students and to advise them to follow the same.
13. It is also recommended that cleaning of Washrooms and Laboratory should be done daily, and students should ensure that his/her sitting place is cleaned properly.
14. Students are also advised to clean/sanitize regularly used surfaces and objects in their Laboratories like table surface, laptop, switches, keys, doorhandles, etc.
15. **Movement of students in the Campus should be limited to their basic requirement to pursue research/project work and grouping of any kind should be avoided.**
16. If any student faces any primary health issue, they should immediately report to Institute Health Centre or to any of the empaneled hospitals in the city for treatment. In such a case, parents/guardian of the student will be responsible for medical treatment of the student and calling him/her back to home.
17. The students are also advised to always carry their Institute Identity Card and Medical Insurance Card.
18. All students must follow the above SOP strictly.

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Undertaking by PhD/M. Tech Student for return to the campus during COVID-19 crisis post lockdown

I, ....., Registration No. ....a Ph.D./M. Tech student of NIT Jamshedpur do hereby undertake that

- I am returning to the campus on my own will and understand the COVID-19 related risks of returning to the campus.
- My research/project work is suffering as I am not able to conduct experiment and/or computational work related to my Ph.D. thesis/ M. Tech Project.
- I have taken consent from my Parents/Guardian/Spouse to join the Institute.
- I will abide by the instructions regarding wearing masks, social distancing, etc., issued by the Institute from time to time.
- I understand that failure to comply with the SOP issued by the Institute is a violation of the honor code and may result in either heavy penalty or in rustication from the Institute or I may be asked to leave the Campus.
- I understand that the Institute is taking numerous precautions to ensure safety of the campus residents. However, it is my responsibility to ensure that I take adequate safety precautions for my own safety.

(Signature of the Student)

Date:

Name:

Place:

Registration number:

Mobile No:

I agree that the student is required to come in the campus to complete his or her experimental and/or computational work of research/project.

Date:

(Signature of the Supervisor)

Name:

Designation:

Department:



## CONSENT FORM

A FORM TO BE FILLED UP BY THE Parents/Guardian of the Student

Name of the Parents/Guardian (if Parents are not alive): .....

Name of the Student: .....

Registration no. of the student: .....

Relation of guardian with the student: .....

Journey Origination point: .....

Mode of travel: .....

Prior Medical history (of at least 14 days before): ..... (Attachment if required)

I, ....., give my consent to my ward to return to the NIT Jamshedpur campus.  
I further state that he/she will comply with all the rules and regulations given in the COVID-19  
SOP provided by the Institute.

I also hereby undertake that in case of illness of my ward, I will personally take care of him/her and will take  
him/her back for proper treatment.

Parent's / Guardian's signature: \_\_\_\_\_

Mobile No. of Parents/Guardian: .....

Address: .....

Email id: .....



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सहमतिपत्र

अभिभावक / माता-पिता द्वारा भरा जानेवाला

माता – पिता / अभिभावक (यदि माता पिता नहीं हैं) का नाम: .....

छात्र का नाम : .....

पंजीकरण क्रमांक: .....

छात्र के साथ अभिभावक का संबंध: .....

यात्रा शुरू करने का स्थान : .....

यात्रा का तरीका: .....

पूर्व चिकित्सा इतिहास (कम से कम 14 दिन पूर्व का): ..... (संलग्नक यदि आवश्यक हो)

मैं,..... अपने पाल्य को राष्ट्रीय प्रौद्योगिकी संस्थान जमशेदपुर के संस्थान परिसर में लौटने की अनुमति प्रदान करता हूँ। मेरा पाल्य संस्थान द्वारा निर्धारित मानक संचालन प्रक्रिया (एसओपी) का पालन करेगा / करेगी ताकि कोविड -19 के जोखिम को रोका जा सके।

किसी भी चिकित्सा सहायता के मामले में हम व्यक्तिगत रूप से अपने पाल्य की देखभाल करेंगे और उसे वापस ले जा जायेंगे, संस्थान जिम्मेदार नहीं होगा।

माता – पिता / अभिभावक के हस्ताक्षर: \_\_\_\_\_

मोबाइल नंबर (माता – पिता / अभिभावक का ): .....

पता: .....

ईमेल आईडी: .....