



राष्ट्रीय प्रौद्योगिकी संस्थान जमशेदपुर
NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR

(An Institution of National Importance under MHRD, Government of India)

OFFICE OF THE DEAN ACADEMIC

Ref. No. NITSR/ACD/ 2021/ 49

Dated: 29.1.2021

NOTICE

All HOD/Faculty Advisor

The Academic Section is continuously receiving different mail, phone calls regarding the issue of registration and registration related problems. The students are desperate to contact Dean (Academic) and Associate Dean (Academic). It is unpractical and impossible to answer the queries through emails or mobile phone to all the students, however we try to take some calls and mails based on the availability but it is difficult to answer all.

This is to remind us all that students semester registration is the role and responsibility of the concerned Department. Fees payment issues/ Registration No. not generated/ email not updated in MIS/ Result not declared/ Registration not done / course to be taken etc. and all issues are within the role of the concerned faculty advisors. Academic Section shall play central role of policy making and implementation. The Faculty Advisors can collect all such issues of the students related to Academic Section / Accounts Section and can directly contact the section for solution if they are unable to resolve it from their own level. The benefit of this method that the faculty advisor shall may interact with 100 students and Academic Section shall interact with say 50 faculty advisors. The Academic and Accounts Section shall interact only with the faculty advisors for all such issues. Faculty advisor can directly contact the Dean (Academic) or Associate Dean (Academic) or A.R.(Finance & Accounts) for fees related issues in person or through their cell phone. The section shall guide them and they can guide their respective students. The contact number and email ID of each of the faculty advisor be kindly sent to the students and faculty advisor should also create their whatsapp group for student grievance.

Your co-operation in this regard shall be highly appreciated and this would help us to resolve problems of students related to Academic and Accounts Section.

Dean (Academic)
NIT Jamshedpur.

Copy to:-

1. Director for kind information.
2. All Dean's.
3. All HOD's/HOS's/HOC's.
4. Registrar.
5. A.R.(Accounts).
6. PI (Website)
7. Notice Board
8. All Wardens through Chief Warden for information and needful.

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