



ESTABLISHMENT SECTION

Ref. No. NITJSR/ESS/CD/2020-21/...1992

Date:-19/03/2021

File No. NIT(E)-66/2004

NOTICE - 66 /2021

The new medical Service Book is valid only up to 31st March 2021. Hence, all the employees of this Institute are requested to submit the Medical Service Book in the Office of the Establishment Section along with the prescribed format duly filled and forwarded by the All Deans/HODs/HOSs/HOCs between 22nd to 26th March 2021 during the 10.00 AM to 01.00 PM and collect the Medical Service Book on the same day. The renewal of Medical Service Book is required to provide smooth medical facilities at all concerned Hospitals.

1. The spouse employed may choose either the facilities provided by their organization in which the spouse is employed or from this Institute.
2. The income limit for dependency of the family members (other than spouse) is ₹ 9,000/- per month on the date consideration for the facility.
3. For Unmarried son: till the starts earning, or attains the age of 25 years, whichever is earlier.
4. For daughter: till she starts earning or get married, whichever is earlier, irrespective of age limit.
5. Son/Daughter suffering from permanent disability of any kind (Physical or Mental): no age limit.
6. Institute employee has to submit a certificate issued by the employer of the spouse in original stating that she / he is not being provided medical facilities from their employer at the time of renewal/ issue of medical book or has to submit a undertaking that his/her spouse is not employed.
7. The employees are also directed to submit an undertaking after attaining the age of 18 years of his/her son/daughter, stating that his/her son/daughter is not earning/married as on day.
8. All concerned should ensure correctness of the data filled in the form.

This may be treated as most urgent.

Col. (Dr.) N. K. Rai (Retd.)

Registrar
Bemanik
19/03/2021
19/3/21

Date:19/03/2021

Memo No. NITJSR/ESS/CD/2020-21/...1992

Copy to:-

1. Office of the Director, NIT Jamshedpur for favor and kind information.
2. The Office of the All Deans/HODs/HOCs/HOSs, NIT, Jamshedpur.
3. The Office of the all warden through Chief Warden, NIT Jamshedpur.
4. The office of the P/C, website, NIT Jamshedpur.
5. Guard File

Col. (Dr.) N. K. Rai (Retd.)

Registrar
Bemanik
19/03/2021
19/3/21



राष्ट्रीय प्रौद्योगिकी संस्थान जमशेदपुर
NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
(An Institute of National Importance under Ministry of Education, Government of India)

ESTABLISHMENT SECTION

DECLARATION OF THE EMPLOYEE FOR RENEWAL OF MEDICAL SERVICE BOOK

NAME OF THE EMPLOYEE :

DESIGNATION : EMPLOYEE CODE NO :

DEPARTMENT/SECTION :

NUMBER OF MSB ISSUED : NUMBER OF MSB SURRENDER :

DETAILS OF MSB SUBMITTED FOR RENEWAL

Sl. No.	Name of Book Holder	Relation with the employee	Married /Unmarried	Dependency/ Pensioner Income Yes/No**	Remarks

** Dependency: - The Income limit for dependency of the family members is not exceed ₹ 9,000/- (Rupees Nine thousand) only.

Signature of the employees

Mobile No.:

Signature of Dean/HOD/HOC/HOS