



## NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR

Jamshedpur – 831014, Jharkhand (State), India

(An Institution of National Importance under MHRD, Government of India)

O.O. No. NITJSR/REG/2016-17/1198

Date – 12/07/2016

### OFFICE ORDER

The Grievance Redressal Committee of the Institute is reconstituted in supersession of earlier order No. NITJSR/REG/CD/2014/2050 dated 08/01/2014 with immediate effect for 2 (two) years. The functions of the Committee are given below:

#### Functions:

- To consider all grievances of faculty, staff and students against administrative decisions on issues within the scope of local administration and to recommend corrective measures for consideration of Director.
- To explain relevant rules to students, faculty and staff members and through circulars, explanatory notes and discussion meetings so that unfounded grievances can be addressed to at source.
- To suggest Director on various other issues related to welfare of students, faculty and staff.

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|--|------------|
| 1. Dean (Administration & Faculty Welfare)     | : Chairman |
| 2. Dean (Academic)                             | : Member   |
| 3. Dean (Students Welfare)                     | : Member   |
| 4. Dean (Planning & Development)               | : Member   |
| 5. Dean (Research & Consultancy)               | : Member   |
| 6. Chairman, Reservation and Welfare Committee | : Member   |
| 7. Registrar                                   | : Convener |

*Akash*  
12/7/2016  
Registrar (I/c)

#### Copy to:

- 1) Office of the Director for favour of kind information
- 2) All Deans / HODs / HOCs / HOSs
- 3) Finance Officer
- 4) Dy. Registrar (Estt.)
- 5) All Wardens through Chief Warden
- 6) Persons concerned
- 7) PI (Website)  
for information and necessary action.