



**NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR**  
Jamshedpur, Jharkhand – 831014, India

**HANDOVER OF THE ROOM AND ACCESSORIES BY BOARDER(S) TO HOSTEL WARDEN**

Name of Hostel: \_\_\_\_\_

Room : \_\_\_\_\_

Sl. No.	Name of boarder(s)	Reg. No / ID No	Mobile No.
1.			
2.			
3.			
4.			

The following accessories and condition of room:

Sl. No.	Accessories / condition of room	Number	Make	Remarks
1.	Celling Fan		Usha / Havells	
2.	Wall Fan			
3.	Tube Light		Philips / Bajaj	
4.	Night Lamp			
5.	Bracket Lamp			
6.	Cot		Wood / Steel	
7.	Stool		Wood / Steel	
8.	Study Table		Godrej / Wood	
9.	Chair		Godrej / Wood	
10.	Lock & Key			
11.	Condition of Walls			
12.	Condition of Window(s)			
13.	Condition of Door			
14.	Condition of Cupboard(s)			
15.	Missing fixtures (Electrical & Civil) namely:			
	•			
	•			
	•			
	•			
16.	Any other item(s)			
	•			
	•			
	•			
	•			

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Signature of Boarder(s) and Date:

\_\_\_\_\_  
Signature of Asst. Warden/Warden