

NATIONAL INSTITUTE OF TECHNOLOGY, JAMSHEDPUR

Ref. No. NITJSR/ESS/CD/2020-21/ 411

Dated...17/09/2020

All the Faculty & Non-Faculty staff, who has submitted their Claim towards Children Education Allowance for the academic year **2019-20** for reimbursement, are hereby requested to submit an undertaking, in prescribed format latest by **30th September 2020** duly forwarded by their respective HOD/HOC/HOS. It shall not be possible to process the reimbursement claims which are received after the due date i.e. 30th September 2020.

This may be treated as urgent.

Memo No. NITJSR/ESS/CD/2020-21/ 411

Asstt. Registrar (Estt.)
Date...17/09/2020
17/09/2020

Copy forwarded to:-

01. The Office of the Director, NIT Jamshedpur for favour & kind information
02. The Office of the Registrar, NIT Jamshedpur
03. The Office of the All Deans/HODs/HOCs/HOSs, NIT Jamshedpur
04. The Office of the All Warden Through Chief Warden, NIT Jamshedpur
05. The Office of the PIC Institute Website, NIT Jamshedpur for kind circulation through Institute Website.

Asstt. Registrar (Estt.)
17/09/2020

17/09/2020

NATIONAL INSTITUTE OF TECHNOLOGY, JAMSHEDPUR

UNDERTAKING.

I.....undertake that the particulars furnished on the claim of Children Education Allowance submitted by me earlier for reimbursement is/are my 1st & 2nd Eldest Child. In future any objection arises or found false in the claim the same may be recover from my salary.

Signature.....

Name of the Employee.....

Personal No.....Mobile No.....

E-Mail:.....

Designation.....

Department/Section.....