

TENDER DOCUMENT

NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
P. O.: RIT JAMSHEDPUR- 831014

(An Institute of National Importance under Ministry of HRD, Govt. of India)



NOTICE INVITING TENDER

Tender Notice No: NITJSR/EMR/CD/2015/1157 Dated: 03.07.2015

TENDER FOR SUPPLY & INSTALLATION OF CABLE & MAIN SWITCHES

LAST DATE OF SUBMISSION OF TENDER: 27.07.2015 UP-TO 05.00 P.M.

DATE OF OPENING OF TENDER: 28.07.2015 AT 03.00 P.M.

Address for submission of Tender:

Registrar
National Institute of Technology
Jamshedpur-831014

Telephone No :(91) +0657-2373629,2374249 web site : www.nitjsr.ac.in

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Prepared by: CENTRAL STORE SECTION, NIT,JAMSHEDPUR



**NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
JAMSHEDPUR (Jharkhand) - 831 014**

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TENDER FOR SUPPLY & INSTALLATION OF CABLE & MAIN SWITCHES

National Institute of Technology Jamshedpur invites sealed tender offers under two bid systems (Technical and Financial) in prescribed documents from the Reputed & experienced Suppliers for supply and Installation of Cable & Main Switches in institute premises.

Sl. No.	Specification of Items	Quantity
1	120 SQMM 3.5 Core AL Armoured Cable Havells make	320 mtr.
2	100 A Main Switch Havells make	2 No.

Interested Bidders are requested to send their offer in Prescribed Form along with catalogues, particulars with regard to the brand, type and the manufacturer's name and other information etc. into sealed cover envelop. Tender must be submitted in sealed and & the rates of item should be quoted, full quantity and as per Technical specification.

The prescribed tender document, detailed specification of items along with terms & condition can be downloaded from our website www.nitjsr.ac.in or can be obtained from the office of the Central Store Section, NIT, Jamshedpur in person on any working day up to 26.07.2015 at 05.00 P.M.

The sealed Tender duly super scribed "**TENDER FOR SUPPLY AND INSTALLATION OF CABLE & MAIN SWITCHES**" along with **advertisement Notice No. in bold letters** on the top of envelop should reach on or before **27.07.2015 up to 05.00 P.M.** Addressed to "**Registrar, National Institute of Technology, Jamshedpur Pin 831014.**"

Tender will be opened on **28.07.2015 at 03.00 P.M.** in the presence of the tenderers or their representatives, if they so desire, at NIT Jamshedpur.

Registrar (I/C)
NIT, Jamshedpur



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TENDER FOR SUPPLY & INSTALLATION OF CABLE & MAIN SWITCHES

BID SYNOPSIS

Sl. No.	Tender Reference Number and Date	Tender Notice No: NITJSR/EMR/CD /2015/ 1157 Dated: 03.07.2015
1.	Brief Description of the item to be purchased	SUPPLY AND INSTALLATION OF CABLE & MAIN SWITCHES
2.	Type of Tender	Two Bid System
3.	Cost of Tender Document including	Free
4.	Our web site address for downloading the Tender document	The tender document can be downloaded from our website www.nitjsr.ac.in
5.	Earnest Money Deposit (Refundable)	Nil
6.	Last Date and Time for receipt of tender	27. 07. 2015 up to 05.00 P.M
7.	Mode of submission of Tender	By Post/Speed Post/ Register Post/ Courier/ Hand delivery.
8.	Date, time & venue Opening of Tender	28.07.2015 at 03.00 P.M., in the Office of the Registrar NIT Jamshedpur
9.	Date and time of opening of Price bids	On the same day after evaluation of technical bids i.e. 28.07.2015
10.	Address for submission of Tender	Registrar , National Institute of Technology Jamshedpur P.O. :RIT, Jamshedpur -831014 (Jharkhand)
11.	Procedure for submission of Bid	Envelope 1 : EMD and Technical Bid Envelope 2: Price bid Envelope3: Larger size Outer Envelope (Wrapper)



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TENDER FOR SUPPLY & INSTALLATION OF CABLE & MAIN SWITCHES

INSTRUCTIONS TO THE BIDERS

1. Sealed Tender are invited on behalf of the Director, National Institute of Technology Jamshedpur – 831014 (Jharkhand) for supply and Installation of Cable & Main Switches in institute premises as mentioned in TECHNICAL SPECIFICATION OF ITEMS at National Institute of Technology, Jamshedpur.
2. The prescribed tender documents along with Technical Specification and terms condition can be downloaded from the institute website www.nitjsr.ac.in and can also be obtained from the Central Store Section, NIT Jamshedpur on working day (up to 26.07.2015 at 05 .00 P.M.)
3. Bids are to be submitted under two cover BID systems.
 - I. **COVER-1 (TECHNICAL BID):** Technical bid shall be superscribed as " Technical bid " duly indicating the Tender reference No. which should contain the following:
 - a. Company Profile in prescribed **TENDER FORM as TECHNICAL BID FOR PRE-QUALIFICATION as in - ANNEXER "I"**
 - b. **Declaration** as prescribed format in tender Documents - **ANNEXER "II"** on printed letter head of the Bidder's firm indicating thereon Sales Tax Registration, FAX, Email, Telephone numbers, etc.)
 - c. The agency should furnish Registration Certificates
 - d. CST/ VAT/TIN Registration Certificates
 - e. Income Tax /PAN Registration Certificates
 - f. Copy of supply orders/work order completed during the last three years ending 31-03 2015.
 - g. Technical detail/ leaflets/ brochure of subject stores as per specifications.
 - h. **Compliance Report as in ANNEXURE-IV**
 - II. **COVER 2 (FINANCIAL BID):** The Bidders should offer their price as per "**Annexure – III**" Financial Bid should contain Price only and shall be superscribed as "Financial Bid" duly indicating the Tender Reference No.

III. Cover 1 and Cover 2 should be sealed individually and superscribed with the tender reference no. Both covers shall be placed in a third cover which shall also be sealed and superscribed **“TENDER FOR SUPPLY AND INSTALLATION OF CABLE AND MAIN SWITCHES”** along with advertisement **Notice No.** in bold letters on the top of the envelop and same should reach on or before **27.07.2015 up to 05.00 P.M.** addressed to **“Registrar, National Institute of Technology, Jamshedpur Pin - 831014.”**

4. **OPENING OF BIDS:** Cover 1 i.e. **Technical Bid** will be opened on the scheduled date and time mentioned in the tender enquiry i.e. on **28.07.2015 at 03:00 P.M.** in the NIT'S administrative building in presence of committee of officials and interested vendors or their authorized representatives.

Cover 2 i.e. **financial bids** of only those firms/agencies which satisfy technical requirements will be opened on same day i.e. **28.07.2015 at 03.00 P.M.**

5. All pages of the bid documents should be signed with seal by the firm.

6. Items, which require installation has to be installed by the supplier at his on cost & risk in the location specified by the institute Authority.

7. Submission of a tender by a Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply and installation.

8. The last date for receipt of the offer is marked in the tender Notice. In case the above date is declared a holiday for NIT Jamshedpur, then the bids will be received up to the given time on the next working day.

9. The offer may be sent by registered post/speed post/courier service/by hand so as to reach before/on the last date & time of receipt.

10. Tender received after the deadline of receipt indicated in Tender notice, shall not be taken in to consideration.

11. The quantity indicated in the SCHEDULE OF REQUIRMENTS is only approximate and liable for upward/downward revision. If additional quantity is required, the qualified Tenderer is bound to supply such quantity at the accepted rates.

12. The cost of items like lugs, Tapes, lock, nut-bolt, screw etc required during the installation/ laying up to end termination, has to be provided in best quality by the selected firm/contractor without any additional charges.

13. The Tenderer are free to inspect the installation location in the premises of NIT Jamshedpur before submitting the Tender.

14. The Contractor shall carry out excavation and backfilling of trenches in all kinds of soil stratum such as soil (Soil means normal soil, soil with pebbles, soft rock).

15. The cable trenches shall be dug as per route plan and detail trench drawings and dimensions and other detail approved by the Institute Engineer/Prof in charge EMR/Associate Dean (P&D-EW&ES) .
16. The Contractor shall take due care and precaution during excavation to avoid possible damage of other underground plants/facilities in the proposed underground cable route and shall assure the owner for all damages and shall be solely responsible for all the damages and losses.
17. Depth of trench shall be at least 750 mm in soil.
18. The width of trench at the top and bottom shall be 350mm for proper installation of cable.
19. The trench depth shall be measured from the bottom of the drain. Trench shall be located at the lowest point of lower area if possible.
20. After installation/laying of cable, the backfilling of the trench shall be done. The Cable shall be packed in with sand. Mechanical protection to be provided over sand bedding i.e. covered with bricks.
21. Testing of cables, Insulation resistance test and continuity test to be done by the contractor before backfilling of the soil. No additional charges will be applicable.
22. Backfilling shall normally be done with the excavate soil, unless it consists of large boulders/stone in which case the boulders/stone shall have to be broken to a maximum size of 80mm.
23. The backfilling should be clean and free from organic material. The earth filling is to be done with a suitable amount to allow for any shrinking of soil at the later date. In case of regular footpath, temporary reinstatement shall be done after backfilling.
24. Route Marker /Location Route Marker shall be provided by the contractor.
25. For any clarification in this matter, Bidder may contact to Institute Engineer Registrar/Prof in Charge (EMR)/ Associate Dean (P&D-EW&ES) during office hours.
26. **DISCRETION:** The Institute reserves the right of accepting any bid other than the lowest or even rejecting all the bids without assigning any reasons therefore. The decision of the Director NIT Jamshedpur OR Person authorized by him is final in all matters of tender and purchase.



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Tender Notice No: NITJSR/EMR/CD/2015/1157 Dated: 03.07.2015

TENDER FOR SUPPLY & INSTALLATION OF CABLE & MAIN SWITCHES

GENERAL TERMS AND CONDITIONS

- 1. Rate:** The rate should be quoted on F.O.R. NIT Jamshedpur, Inclusive installation charges, fixing, packing, forwarding, freight, Insurance and all other charges, if any.
2. The rates should be quoted both in figures and words in Indian Rupees and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with full signature; however, no over-writing is permissible.
3. In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
4. No escalation in respect of materials, labour, duties, freight etc will be allowed in any shape.
5. **Duty & Tax:** Excise Duty and VAT should be quoted as separately.
- 6. Quality & Specification of Stores:** The goods offered should strictly conform to the required specification and technical details as specified in Tender notice.
7. The quantities included in the tender can be increased or decreased at the discretion of the Director, National Institute of Technology, Jamshedpur
8. **Period of Validity:** Offer shall remain valid for acceptance at least for a period of **90 days** from the date of opening of bid.
9. **Road Permit:** Supplier will manage them self for Road Permit, if needed.
10. **Validity of bid:** The rates quoted against this tender shall be valid for a period of 90 days from the date of opening of tender.
11. **Delivery and installation: In view of the emergency requirement, the supply/ installation/laying should be done immediately on placement of purchase/work order (maximum within 30 days).**
12. **Payment:** 100% Payment will be made within 30 days only, after the supply and completion of work in good and satisfactory condition and receipt of the relevant Bill & Challan each in triplicate with other relevant documents. No part payment/advance payment shall be made.

13. The Institute reserves absolute right to accept or reject any or all the Tender on whole or in part without assigning any reason thereof.
14. The Institute reserves the right to reject any article/service found defective, damaged and or not of the desired quality and specification, Decision of NIT Jamshedpur will be final. The agency will make good/suitable modification as per the direction of concerned authority without further delay at their cost.
15. **Dispute:** In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT Jamshedpur shall be final.
16. The bid document/resultant contract will be interpreted under Indian Laws and subject to the jurisdiction of court in Saraikelan-Kharsawa.



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TENDER FOR SUPPLY & INSTALLATION OF CABLE & MAIN SWITCHES

SCHEDULE OF REQUIRMENTS

Sl. No.	Specification of Items	Quantity
1	120 SQMM 3.5 Core AL Armoured Cable Havells make	320 mtr.
2	100 A Main Switch Havells make	2 No.



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TENDER FOR SUPPLY & INSTALLATION OF CABLE & MAIN SWITCHES

SPECIFICATION AND ALLIED TECHNICAL DETAILS

Specifications and allied Technical Details of required **SUPPLY AND INSTALLATION OF CABLE AND MAIN SWITCHES**

Sl. No.	Specification of Items	Quantity
1	120 SQMM 3.5 Core AL Armoured Cable Havells make	320 mtr.
2	100 A Main Switch Havells make	2 No.

TECHNICAL BID: (Annexure – I)



**NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
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TENDER FOR SUPPLY & INSTALLATION OF CABLE & MAIN SWITCHES

TENDER FORM (TECHNICAL BID)

APPLICATION FORM (FOR PRE- QUALIFICATION)

To,

Registrar
National Institute of Technology Jamshedpur
Jamshedpur- 831014

Sir,

Ref.: Tender Notice No: NITJSR/EMR/CD/2015/1157 Dated : 03.07.2015

Sl No.	Required information	Compliance by Bidder
1.	Name of Agency/Firm	
2.	Name of proprietor:	
3.	Address	
4.	Phone/Fax/ Mobile No.	
5.	Organization Structure	
6.	Details of Registration (Please Attach copy)	
7.	Name of OEM (Original Equipment Manufacturer)	
8.	Field of Specialization	

9.	Income Tax Registration No /PAN No. (Please Attach copy)	
10.	VAT/Sales Tax Registration No. (Attach copy)	
11.	Central Sales Tax (CST) Registration Number (Please Attach copy)	
12.	Service Tax Registration Number(Please Attach copy)	
13.	Any other documents in support of Tender, if any.	
14.	Supply orders/work order completed during the last three years.(Attach separate Documents)	2012-2013:
		2013-2014:
		2014-2015:

Place- _____
Date - _____

(Signature of the Bidder)
with Seal



DECLARATION :(Annexure – II)
NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
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DECLARATION FORM

(Note: Quotation should provide on printed letter head of the Bidder indicating there on Sales Tax Registration, FAX, Email, Telephone numbers, etc.)

DECLARATION

To,
Registrar
National Institute of Technology
Jamshedpur - 831014

Sir,

Sub: Declaration against Tender Notice No: NITJSR/EMR/CD/2015/1157 Dated :03.07.2015

Having examined the details of Tender document, I / We hereby submit the prequalification documents and other relevant information.

I hereby certify that all the statements made and information supplied in the statements are true and correct to the best of my knowledge. I understand that if any information found incorrect, the application is liable to be cancelled.

I have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.

I certify that my firm is not **blacklisted / banned** from business by any organization.

I hereby accept the rules and procedures of the Institute for pre-qualification of contractor and agree that the Institute has the right to accept or reject any application without assigning a reason thereto.

I/we have not tampered/modified the tender forms in any manner. In case, if the same is found to be tampered/modified, I/we understand that my/our tender will be summarily rejected and I/we am/are liable to be banned from doing business with National Institute of Technology, Jamshedpur and /or prosecuted.

Place- _____

Date - _____

(Signature of the Bidder)
with Seal

FINANCIAL BID: (Annexure –III)



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TENDER FORM (FINANCIAL BID)

To,
The Registrar
NIT Jamshedpur

Sub.: Sub: Submission of Financial Bid
Against Tender Notice No: NITJSR/EMR/CD/2015/1157 Dated : 03.07.2015

Sir,

The Quoted price details are as under:

Sl. No.	Specification of Items	Quantity	Rate Per mtr./No. (In Rs.)	Installation/laying Charges Per mtr./Per No.	Total Rs.
	120 SQMM 3.5 Core AL Armoured Cable	320 mtr.			
	100 A Main Switch	2 No.			
	Sub Total				
	VAT/CST				
	Grant Total Rs.				

(Rs.....)

Place- _____
Date - _____

(Signature of the Bidder)
with Seal



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Sl. No.	Details	Yes / No
1.	We have gone through the terms & conditions of the tender document	
2.	Tender fees of Rs. .../- through DD in favour of Registrar, NIT Jamshedpur is attached (if applicable)	
3.	EMD fees of Rs. .../- through DD in favour of Registrar, NIT Jamshedpur is attached (if applicable)	
4.	Our organization or any of its subsidiaries have not been blacklisted by any Govt. / Autonomous bodies / Universities / Govt. Institutes.	
5.	The quoted price is valid for 90 days /or as specified from the last date of submission and bid document is duly signed on each page.	
6.	Annual Turnover of last three years as specified with proof of document.	
7.	VAT & TIN number copy attached	
8.	Service Tax Certificate attached, if applicable	
9.	Copy of purchase order(s) of similar equipment supplied during last three years preferably from IISc./IIT/NIT/Govt. approved R & D laboratories with proof of document	
10.	List of Customer during last five years with proof of document	
11.	Manufacturer/Sole Distributor/Authorised Dealer/ Registered Supplier with proof of document	
12.	ISI/ISO or equivalent certificate with proof of document*	
13.	Technical specification as specified or better.	
14.	Is Bid document duly signed	
15.	Validity of the bid as specified	
16.	Delivery Period as specified*	
17.	Payment Terms agreed as Specified	
18.	Agreed to provide Warrantee	
19.	Place of delivery as specified	
20.	Agreed to provide performance security as specified	
21.	Technical leaflet of equipment & accessories*	
22.	Name and Address of nearest service Centre from NIT Jamshedpur*	

*DPC may consider to include above para compulsory or optional as per requirement.

(Signature of Bidder/authorized person)

Seal of the company/Firm

Place: _____

Date: _____