



राष्ट्रीय प्रौद्योगिकी संस्थान जमशेदपुर – 831014,  
NATIONAL INSTITUTE OF TECHNOLOGY, JAMSHEDPUR  
(An Institution of National Importance under MHRD)

O.O. No. NITJSR/ESS/CD/2017-18/3024.

Date 02/2/2018

The BOG in its 31<sup>st</sup> meeting has approved the implementation of 7<sup>th</sup> CPC for the employees of this Institute as per letter of Government of India, Ministry of HRD, Department of Higher Education, TC Section, New Delhi, bearing letter No. F.No. 15-4/2017-TC dated 27<sup>th</sup> October 2017 and F.No. 15-1/2017-TC (Vol-II) dated 29<sup>th</sup> December 2017. Hence, all the Faculty, Officer and Staff are requested to submit an undertaking in this regards for receiving 7<sup>th</sup> CPC Scale. The copy of the undertaking is annexed

Further they are requested to give option for grant of annual increment namely either 1<sup>st</sup> January or 1<sup>st</sup> July of every year insted of 1<sup>st</sup> July, provided that an employee shall be entitled to only one annual increment on either one of these two dates depending on the date of appointment, promotion or finical up-gradation.

The above information must be submitted by 9<sup>th</sup> February 2018.

Memo No. NITJSR/ESS/CD/2017-18/3024.

Copy forwarded to:-

01. The Office of the Director, NIT, Jamshedpur, for favour of kind information
02. The Office of the All Deans/HODs/HOCs/HOSs, NIT, Jamshedpur
03. The Office of the Warden, through Chief Warden, NIT, Jamshedpur, are requested to kindly circulate among the Faculty, Officer and Staffs are working under them.
04. The Office of the PIC Institute Website, NIT, Jamshedpur, for necessary action.

02/02/18  
02/02/2018  
Registrar I/c  
Date 02/2/2018

02/02/18  
02/02/2018  
Registrar I/c



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### UNDERTAKING

I hereby undertake that any excess payment made that may be found to have been made as a result of incorret fixation of pay in the revised scales or grant of inappropriate pay band/grade pay or any excess payment detected in the light of discrepancies notices subsequently will be refunded by me to the institute either by adjustment against future payment due to me or otherwise.

Signature.....

Name.....

Designation.....

Date.....