

**OPEN TENDER NOTICE DOCUMENT**

**NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR**  
**P.O.:NIT, JAMSHEDPUR, ( JHARKHAND)- 831014**  
*(An Institution of National Importance under Ministry of HRD, Govt. of India)*



**OPEN TENDER NOTICE**

Tender Notice No.:NITJSR/EMR/02/RC/S&P/199

Dated: 19/02/2020

**RATE CONTRACT FOR ELECTRICAL ITEMS**

LAST DATE OF SUBMISSION OF TENDER: 16/03/2020 UP-TO 17.30 Hrs

DATE OF OPENING OF TENDER: 17/03/2020 AT 11.00 Hrs

NIT Jamshedpur Help No.: (91)+0657 - 2374256, 2373629, 2374249

Web site: [www.nitjsr.ac.in](http://www.nitjsr.ac.in) Fax No. : (91) +0657- 2373246

PREPARED BY : STORES & PROCUREMENT SECTION, NIT JAMSHEDPUR



**NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR**  
**P.O.: NIT, JAMSHEDPUR, (JHARKHAND) – 831014**  
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**Tender Notice No. :NITJSR/EMR/02/RC/S&P/199      Dated: 19/02/2020**

**RATE CONTRACT FOR ELECTRICAL ITEMS**

National Institute of Technology Jamshedpur invites sealed tender offer under two bid systems (Technical and Financial) from Eligible & Reputed firms for Supply of Items under **RATE CONTRACT FOR ELECTRICAL ITEMS** as noted in tender document under SCHEDULE OF REQUIRMENTS on Monthly or daily requirement basis (on need basis as detailed in the enclosed list as Annexure-A) to the NIT Jamshedpur on fixed rate basis valid for a period of one year from the date of contract as per terms & conditions specified in the tender document.

Interested Bidders are requested to send their offer in Prescribed Form along with catalogues, particulars with regard to the brand, type and the manufacturer's name and other information etc. into sealed cover envelop. Tender must be submitted in sealed and the rates of item should be quoted per unit/No. as per Technical specification.

The complete Tender document along with terms & condition is available on NIT Jamshedpur web-site <http://www.nitjsr.ac.in> .The tenderers can download the tender set from the institute web site <http://www.nitjsr.ac.in>

The sealed Tender duly super scribed "RATE CONTRACT FOR ELECTRICAL ITEMS" along with advertisement Notice No. in bold letters on the top of the envelop should reach office of the undersigned on or before 16/03/2020 up to 05.00 P.M. addressed to "Stores & Procurement Section, National Institute of Technology Jamshedpur- 831014".

Tender will be opened on 17/03/2020 at 11:00 A.M. in the presence of the tenderers or their representatives, if they so desire, at NIT Jamshedpur.

Asstt. Registrar (S&P)  
NIT, Jamshedpur

Copy To:

1. Institute web site for hoisting.
2. Institute Notice Board for circulation.
3. News Paper for Publication.

## **INSTRUCTION TO THE BIDDER/FIRMS**

1. National Institute of Technology Jamshedpur is interested to enter into contract from reputed & reliable firm for supply of Electrical items on daily or Monthly requirement basis on fixed rate basis valid for a period of one year from the date of contract as per terms & conditions specified in the tender document. The Reputed Firms/Companies who are in the business of manufacturing, stocking, or marketing of goods of Electrical Items are invited to enter in to **RATE CONTRACT FOR ELECTRICAL ITEMS**.
2. The bidder should make sure before applying that the firm has the required eligibility criteria & experience for that business.
3. **RATE CONTRACT FOR ELECTRICAL ITEMS** on approved rate shall be valid for a period of one year from the date of contract as per terms & conditions specified in the tender document.
4. The application form along with other details & document can be downloaded from the Institute **website** [www.nitjsr.ac.in](http://www.nitjsr.ac.in) **OR** can be obtained from the office of the Stores & Procurement Section, NIT, Jamshedpur in person on any working day after publication of this notice.
5. **MODE OF PREPRATION & SUBMISSION OF BID:**

The offer/bid should be prepared in two bid systems (i.e.) Technical bid and financial bid. The technical bid should consist of all technical details along with commercial terms and conditions.

- I. Cover 1(**Technical Bid**) shall be superscribed as "Technical bid" duly indicating the Tender Reference No which should contain the following:
  - a. Application for pre qualification in **Annexure- " I "**
  - b. Declaration in prescribed form ANNEXURE- "II".
  - c. The firm should furnish Registration Certificates
  - d. GST Tax Registration Certificates
  - e. Income Tax /PAN Registration Certificates
  - f. Manufacturer Authorisation Certificate
  - g. All requisite supporting documents in support of all claims made in tender document and Annexure-I.
- II. Cover 2 (**Financial Bid**) should contain Price only and shall be superscribed as "Price bid" duly indicating the Tender Reference No. as per.
- III. The Bidders should offer their price as per "Annexure – III" on printed letter head of the Bidder's firm indicating thereon Registration, FAX, Email, Telephone numbers, etc.)

- IV. Cover 1 and Cover 2 should be sealed individually and superscripted with the tender reference no. Both covers shall be placed in a third cover which shall also be sealed and superscripted "**RATE CONTRACT FOR ELECTRICAL ITEMS** " along with advertisement **Notice No.** in bold letters on the top of the envelop and same should be addressed to "Asstt. Registrar (S&P), Stores & Procurement Section, National Institute of Technology Jamshedpur 831014".
- V. Submission of a tender by a Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work.
- VI. The last date for receipt of the offer is marked in the tender Notice. In case the above date is declared a holiday for NIT Jamshedpur, then the bids will be received up to the given time on the next working day.
- VII. The offer may be sent by registered post/speed post/courier service/by hand so as to reach before/on the last date & time of receipt.
- VIII. Tender received after the deadline of receipt indicated in Tender notice, shall not be taken in to consideration.
- IX. For any clarification in this matter, Bidder may contact to Dean (Academic /Asstt. Registrar (S&P) during office hours.

## 6. OPENING OF BIDS:

- I. **Envelop** (Cover) 1 i.e. **Technical Bid** will be opened on the scheduled date and time mentioned in the tender enquiry in the NIT'S administrative building in presence of committee of officials and interested vendors or their authorized representatives. Tenderers may be present at the time of opening of the Tender.
  - II. **Envelop** (Cover) 2 i.e. **Financial Bid** of only those firms/agencies which satisfy technical requirements will be opened on the scheduled date and time mentioned in the tender enquiry OR a date which will be intimated to the qualified bidders after the scrutiny of technical bids and the same will be posted on our web site. The bidders, whose Technical Bids are not found acceptable will be informed for the same and their financial bid will not be opened.
7. The sealed Tender duly super scribed "**RATE CONTRACT FOR ELECTRICAL ITEMS** " along with advertisement Notice No. in bold letters on the top of the envelop should reach office of the undersigned on or before as per schedule, addressed to "Stores & Procurement Section, National Institute of Technology Jamshedpur- 831014".
  8. Tender will be opened as per schedule in the presence of the tenderers or their representatives, if they so desire, at NIT Jamshedpur.

9. The application must be submitted in **prescribed format of APPLICATION FORM, Declaration form and PRICE BID as Annexure I, II & III** with all required relevant & sporting documents. Incomplete and conditional applications will not be considered.
10. The application should be signed by an authorized signatory of the Firm(S) bearing his/ her full name and status, clearly indicated below the signature along with the official seal of the firm.
11. The application is liable to be ignored if the information given on eligibility criteria is not complete.
12. Submission of an application implies that he/she has read this notice and all other contract documents and has made himself aware of the scope of the work.
13. Application may be sent preferably by Post/Courier at the aforementioned address or sent by hand delivered also so as to reach the aforementioned address on or before the said date. NIT Jamshedpur will not be responsible for delay or loss in transit if sent by post. No representation in this regard shall be entertained by this Institute.
14. Tentative List of annual requirement for **RATE CONTRACT FOR ELECTRICAL ITEMS is attached as Annexure -A**. Prospective bidders can assess / inspect the sample in the office of Stores & Procurement section on office hour in working day from the publication of this notice.
15. **RATE CONTRACT FOR ELECTRICAL ITEMS** on approved rate shall be valid for a period of one year and to be renewed yearly basis, up to three years on satisfactory performance from the date of contract as per terms & conditions specified in the tender document.
16. Quoting of Price (s): Price quoted should be in Indian Rupees, free delivery at NIT Jamshedpur Campus at site.

## **GENERAL TERMS AND CONDITION (CONDITION OF CONTRACT)**

1. **Prices:** The price should be quoted in net per unit in Indian Rupee F.O.R. NIT Jamshedpur and must include all Packing - Forwarding charges, Freight charges and delivery charges. The offer/bid should be exclusive of taxes and duties, which will be paid by the purchaser as applicable. However the **percentage of GST** shall be clearly indicated separately as per the format of **Financial Bid: Annexure III**. The stores are required to be delivered at the Institute under the Suppliers' own arrangement, free of additional charges. No escalation in respect of materials, labour, freight etc will be allowed in any shape.
2. **Prospective bidders can offer for all or any item but shall be evaluated/finalize item wise.**
3. List of tentative annual required of **ELECTRICAL ITEMS** are attached as **Annexure -I**.
4. The items mentioned in Annexure-A are to be purchased on requirement basis and can be increased or decreased at the time of placement of order at the discretion of the Competent Authority, National Institute of Technology, Jamshedpur.
5. Period of Validity: **RATE CONTRACT FOR ELECTRICAL ITEMS** on approved rate shall be valid for a period of one year from the date of contract as per terms & conditions specified in the tender document.
6. Delivery: Supply should complete on every occasion as per Purchas Order by the successful bidder.
7. Any clarification/query regarding the purchase order should be sought from the Academic Section of this institute within 24 hours from the receipt of the order.
8. The stores to be supplied fresh as per approved sample, stores not conforming to the above will be rejected.
9. In any circumstances price should not be higher than MRP printed on respective item
10. Liability to pay any Taxes/ GST etc. applicable under any law would be that of the supplier.
11. Payment of the bills presented will normally be made within 30 days time from the date of presentation of the bill.

12. Firm has to assure to supply the items as per approved sample only. Firm cannot deliver change/ alternate item without written consent of officials.
13. The selected firm cannot assign or sublet the supply or any part or it to any other firm in any form.
14. It will be is expected from prospective firms to maintain absolute integrity, follow a decent standard of business ethics and do nothing unbecoming of a registered supplier.
15. At any given point of time, if any of the documents furnished by the Firms/ suppliers is found to be false, it would be deemed to be a breach of terms of contract making the firm concerned liable for legal action besides termination of empanelment.
16. The contract, if awarded, for specific period, can be terminated at any time without assigning any reason, whatsoever, even before the expiry of the contract period.
17. The Director National Institute of Technology Jamshedpur reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
18. Dispute: In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT Jamshedpur shall be final.

**Annexure: A**

**TENTATIVE LIST OF REQUIREMENT OF ELECTRICAL ITEMS**

<b>Sl. No.</b>	<b>Name/Description of Items</b>	<b>Make /Brand</b>	<b>Quantity</b>
1.	9W LED Bulb	CG/Halonix/Philips/Bajaj/Syska/Anchor ISI Make	500 Nos.
2.	28W T5 FL Tube	"	750 Nos.
3.	36W Tubelight	"	250 Nos.
4.	36W Manual Choke	"	100 Nos.
5.	36W Electronics Choke	"	150 Nos.
6.	Starter for 36W Tubelight	"	100 Nos.
7.	20A MCB SP C Curve	"	20 Nos.
8.	1 x 28W Choke	"	500 Nos.
9.	20A Industrial Socket	Legrand	10 Nos.
10.	20A Industrial Socket Top	Legrand	10 Nos.
11.	2.25µfd Condenser	Philips/Universal/ Anchor ISI Make	750 Nos.
12.	3.15µfd Condenser	Philips/Universal/ Anchor ISI Make	50 Nos.
13.	Fan Bearing 6201/6202	SKF/ISI Make	100 Nos.
14.	28W T5 Tubelight Holder	Philips/Halonix/ Anchor	50 Nos.
15.	120W Modular Step Type Regulator	Legrand	20 Nos.
16.	6A Modular Switch	Legrand	50 Nos.
17.	6A Modular Socket	Legrand	50 Nos.
18.	15A Modular Switch	Legrand	20 Nos.
19.	15A Modular Socket	Legrand	20 Nos.
20.	72 µfd Capacitor, Oil Type	Philips/Universal/ Anchor ISI make/ Equivalent	25 Nos.
21.	150-200 µfd Capacitor, Oil Type	Philips/Universal/ Anchor ISI make/Equivalent	25 Nos.
22.	36 µfd Capacitor, Oil Type	Philips/Universal/ Anchor ISI make/ Equivalent	25 Nos.
23.	40 µfd Capacitor, Oil Type	Philips/Universal/ Anchor ISI make/ Equivalent	25 Nos.
24.	Flexible 40/76 Cu Wire	Havells/Polycab/KEI/ Anchor /ISI Make/Equivalent	02 Coil
25.	0.75.sqmm Cu Wire	Havells/Polycab/KEI/ Anchor ISI Make/Equivalent	02 Coil



26.	1sqmm Cu Wire	Havells/Polycab/KEI/ Anchor ISI Make/Equivalent	05 Coil
27.	1.5sqmm Cu Wire	Havells/Polycab/KEI/ Anchor ISI Make/Equivalent	05 Coil
28.	4sqmm Cu Wire	Havells/Polycab/Anchor/KEI/ISI Make/Equivalent	01 Coil
29.	PVC Tape	ISI make	500 Pc
30.	Screw (1.5") wooden	ISI make	15 Pkt
31.	Screw (1") Steel screw	ISI make	5 Pkt
32.	20A DP MCB	Legrand/Philips/C&S/ Anchor	15 Nos
33.	32A DP MCB	Legrand/Philips/C&S/ Anchor	15 Nos
34.	15A Top	Anchor/ISI Make	25 Nos
35.	5A Top	Anchor/ISI Make	25 Nos
36.	5 Step Regulator	Legrand/ISI Make	25 Nos
37.	Pendant Holder	Anchor/Havells/ISI Make	350 Nos

**APPLICATION FORM (TECHNICAL BID)  
RATE CONTRACT FOR ELECTRICAL ITEMS**

Sl. No.	Requisite Information	Firms Response
1.	Name of The Firm	M/s.....
2.	Registered Address of the Firm	..... .....
	Pin code	
	Telephone /Mobile No.	
	Email ID	
3.	Constitution of the Firm : 1. Proprietorship 2. Partnership 3. Private Limited 4. Other, please specify	
4.	Name of Proprietor/ Partners	
5.	Valid Trade License No.	
6.	GST No. (Please Attach copy)	
7.	PAN No. (Please Attach copy)	
8.	Manufacturer Authorization Certificate	
9.	The bidder must have Annual Business Turnover of minimum Rs.5 lakhs in the last two Financial years.	
10.	Name, address, designation, phone, cell number and E Mail address of the Contract Person:	..... .....

11.	Details of Bank :	Name of Bank: _____ Account No. : _____ Account Holder _____ IFSC Code : _____ MICR Code : _____
12.	Agreed to supply the ELECTRICAL ITEMS on the quoted rate minimum for one year.	
13.	Name of Contract Person : Mobile No.	-----
14.	Agreed to Terms & Condition as specified in Tender documents	
15.	Payment Terms agreed as Specified.	
16.	Details of Bank	Name of Bank: _____ Account No. : _____ IFSC Code : _____ MICR Code : _____

This is to certify that all the information stated above is true and correct to the best of my/our knowledge. I/We understand and accept the terms and conditions and further accept that if there is any suppression, fabrication and misstatement of facts in any form, will at once result in cancellation of my application for rate contract and NIT Jamshedpur reserves its rights to take such action as it may deem fit in such an eventuality.

(Signature of the authorized Signatory of Tendering Firm)

Date: ..... Name of signatory: .....

Place: ..... Designation/Position in Firm: .....

Office Seal:

Note:

Please submit documentary proof in support of the data.

**CONTRACT DECLARATION**

(Note: Declaration should provide on printed letter head of the Bidder indicating thereon Sales Tax Registration, FAX, Email, Telephone numbers, etc.)

To,  
Registrar  
National Institute of Technology  
Jamshedpur - 831014

Sir,  
Sub: **RATE CONTRACT FOR ELECTRICAL ITEMS**

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Sir,

I,.....(Proprietor/Partner) of M/s.....(Name of Firm) having examined the details of Tender document, I / We hereby submit the prequalification documents and other relevant information.

I/We here by certify that all the statements made and information supplied in the statements are true and correct to the best of my knowledge. I understand that if any information found incorrect, the application is liable to be cancelled.

I / We also hereby declare that all matters related to National Institute of Technology Jamshedpur shall be treated as confidential and no information shall be passed on to any unauthorized person without written permission of the Competent Authority.

Mr. .... whose signatures are appearing below, is the authorized representative(s) of the firm.

I / We also undertake the responsibility to communicate all subsequent changes in the constitution or working of firm, affecting the accuracy of the facts, stated above.

I/We certify that my firm is not **blacklisted / banned** from business by any organization.

I/We hereby accept the rules and procedures of the Institute and assure that the firm will serve/supply items to under rate contract for a minimum period of one year.

I/we have not tampered/modified the application forms in any manner. In case, if the same is found to be tampered/modified, I/we understand that my/our application will be summarily rejected. I/we am/are liable to be banned from doing business with National Institute of Technology, Jamshedpur and /or prosecuted.

Date:

Place: \_\_\_\_\_ (Signature of authorized Person)

Office Seal :

Name of Signatory: \_\_\_\_\_

Designation : \_\_\_\_\_

Signature of representative of the firm: .....

**ANNEXURE: "III"**

(Note: Offered on printed letter head of the Bidder indicating thereon Sales Tax Registration, FAX, Email, Telephone numbers, etc.)

**PRICE SCHEDULE FINANCIAL BID**

(To be utilised by the bidders for quoting their rate)

(RATE CONTRACT FOR ELECTRICAL ITEMS )

SI.No.	Name/Description of Items	Make /Brand	Quantity	Offered rate per unit/No	Rate of GST
1.	9W LED Bulb	CG/Halonix/Philips/Bajaj/Syska/Anchor ISI Make	1 No.		
2.	28W T5 FL Tube	"	1 No.		
3.	36W Tubelight	"	1 No.		
4.	36W Manual Choke	"	1 No.		
5.	36W Electronics Choke	"	1 No.		
6.	Starter for 36W Tubelight	"	1 No.		
7.	20A MCB SP C Curve	"	1 No.		
8.	1 x 28W Choke	"	1 No.		
9.	20A Industrial Socket	Legrand	1 No.		
10.	20A Industrial Socket Top	Legrand	1 No.		
11.	2.25µfd Condenser	Philips/Universal/ Anchor ISI Make	1 No.		
12.	3.15µfd Condenser	Philips/Universal/ Anchor ISI Make	1 No.		
13.	Fan Bearing 6201/6202	SKF/ISI Make	1 No.		
14.	28W T5 Tubelight Holder	Philips/Halonix/ Anchor	1 No.		
15.	120W Modular Step Type Regulator	Legrand	1 No.		
16.	6A Modular Switch	Legrand	1 No.		
17.	6A Modular Socket	Legrand	1 No.		
18.	15A Modular Switch	Legrand	1 No.		
19.	15A Modular Socket	Legrand	1 No.		

20.	72 µfd Capacitor, Oil Type	Philips/Universal/ Anchor ISI make/ Equivalent	1 No.		
21.	150-200 µfd Capacitor, Oil Type	Philips/Universal/ Anchor ISI make/Equivalent	1 No.		
22.	36 µfd Capacitor, Oil Type	Philips/Universal/ Anchor ISI make/ Equivalent	1 No.		
23.	40 µfd Capacitor, Oil Type	Philips/Universal/ Anchor ISI make/ Equivalent	1 No.		
24.	Flexible 40/76 Cu Wire	Havells/Polycab/KEI/ Anchor /ISI Make/Equivalent	1 Coil		
25.	0.75.sqmm Cu Wire	Havells/Polycab/KEI/ Anchor ISI Make/Equivalent	1 Coil		
26.	1sqmm Cu Wire	Havells/Polycab/KEI/ Anchor ISI Make/Equivalent	1 Coil		
27.	1.5sqmm Cu Wire	Havells/Polycab/KEI/ Anchor ISI Make/Equivalent	1 Coil		
28.	4sqmm Cu Wire	Havells/Polycab/KEI/ Anchor ISI Make/Equivalent	1 Coil		
29.	PVC Tape	ISI make	1 Pc		
30.	Screw (1.5") Wooden	ISI make	1 Pkt		
31.	Screw (1") Steel screw	ISI make	1 Pkt		
32.	20A DP MCB	Legrand/Philips/C&S/ Anchor	1 No.		
33.	32A DP MCB	Legrand/Philips/C&S/ Anchor	1 No.		
34.	15A Top	Anchor/ISI Make	1 No.		
35.	5A Top	Anchor/ISI Make	1 No.		
36.	5 Step Regulator	Legrand	1 No.		
37.	Pendant Holder	Anchor/Havells/ISI Make	1 No.		

Place: \_\_\_\_\_ (Signature of authorized Person)

Date: \_\_\_\_\_ Office Seal :

Name of Signatory: \_\_\_\_\_

Designation : \_\_\_\_\_

Contact No. ....