

## **RULES AND REGULATIONS FOR All Hostels of the Institute**

All the students who are staying in the hostel are required to follow the following rules and regulations of the hostel:

1. Hostel rooms are equipped with furniture and fittings of appliances. He/She will be responsible to hand over the items in their original serviceable condition to hostel authorities while leaving the rooms.
2. Rough handling of dining hall furniture, room furniture or any furniture/property or fittings of the hostel is strictly forbidden. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered from her/group. Repeated acts of causing damage to the hostel property will result in expulsion from the hostel.
3. The hostellers themselves are personally responsible to take care of their belongings. They are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked.
4. The hostellers are neither allowed to keep private electrical equipment nor would tamper with electrical fittings provided in rooms. Unauthorized possession will lead to confiscation of the goods.
5. Hostellers are required to dine in the dining hall. No hosteller is permitted to take food in the room except for those reported sick with prior permission of hostel warden. Indoor cooking including making of tea/coffee/noodles in the rooms is strictly prohibited.
6. The hostellers shall not waste food, electricity & water. Wastage of food is a national loss.
7. Smoking, Gambling in any form such as Playing Cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things is prohibited.
8. All the hostellers are supposed to be in the hostel campus by 8:30 PM (for girls) & 10.PM (for boys) strictly.
9. Hostellers need to make an entry in the register provided at the security every time they go outside and come inside the hostel.
10. No student shall leave the hostel during night times without prior permission of the hostel warden.
11. Parents/Guardians/Visitors can meet their ward in hostel with the permission of the hostel warden before 7.00 pm. No Parent/Guardian/Visitor is allowed to go in their room. Male visitors are not allowed in the girls hostel.

12. The Institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against her. The hostel rooms are subject to inspection by the Institute/Hostel authorities to make sure that they are kept neat and tidy and no unauthorized items like liquor, drugs, lethal weapons etc., are kept in the room.