

# NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR

To

The Registrar/ Director,

Sub : Joining Report

Sir,

I hereby inform you that, I have resumed my duty on \_\_\_\_\_(FN/AN)

After availing Earned leave from \_\_\_\_\_ to \_\_\_\_\_

This is for your kind information.

Thanking you

Yours faithfully

Signature :

Name :

Designation :